



# APPLICATION FOR UTILITY SERVICES

**(\$150.00 Deposit required to begin services if renting property. There is a \$25.00 application fee that will be billed on first bill)**

**Name:** \_\_\_\_\_ **Contact Phone #:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**New Service Location:** \_\_\_\_\_ **Beginning (Date):** \_\_\_\_\_

**Address for Billing:** \_\_\_\_\_ **City, State, Zip:** \_\_\_\_\_

**(Please Check):** Own: \_\_\_\_\_ Rent: \_\_\_\_\_ **Is This A:** Residence \_\_\_\_\_ Business: \_\_\_\_\_

**Property Owner Name:** \_\_\_\_\_ **Phone #:** \_\_\_\_\_

Have you or any adult member of the household previously held an account with New Richmond Utilities?

Yes \_\_\_ No \_\_\_ If Yes, Address: \_\_\_\_\_

Preferred billing method : Mail \_\_\_\_\_ or Electronic at above email address \_\_\_\_\_

I hereby grant authorization for utility service(s) for the above address to be placed in the name as above. I and/or Tenant understand and agree to abide by the rules of the New Richmond Utility Ordinance and the Utility Department Fee Schedule which are available for review upon my request. I further certify that, to the best of my knowledge, I have no outstanding balance owed on a previous Village of New Richmond Utility Account.

\_\_\_\_\_ I have read and understand the attached billing information.

\_\_\_\_\_ I have completed Form 75 Regional Income Tax Agency Individual Registration Form (1% Tax)

(1% Tax collected for residents or those persons working within the Village of New Richmond)

(Please visit [www.ritaohio.com](http://www.ritaohio.com) for more information)

**(Property Owner) Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**(Tenant) Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**WARNING!** Making false statements on application for utility service may be punishable by law.

Office Use Only:

Account Number Assigned: \_\_\_\_\_ Start Reading: \_\_\_\_\_

Effective Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Deposit Amount: \$ \_\_\_\_\_ Date of Deposit: \_\_\_\_/\_\_\_\_/\_\_\_\_

Payment Method: \_\_\_\_\_

Clerk: \_\_\_\_\_

Deposit Returned: \_\_\_\_/\_\_\_\_/\_\_\_\_ \$ \_\_\_\_\_

Trash and Recycling Cart Ordered \_\_\_\_\_



**Utility Billing Information**

**Bills** - Payments are due the 15th day of every month. Payments not received by the 15th of every month shall have a 10% penalty assessed (minimum of \$10.00) to any unpaid utility account balance.

**Water Service** - The utility bills are billed per cubic foot based upon water consumption. The current water rate is \$0.0285 per cubic foot inside the Village corporation limits. A minimum water use charge is \$8.55 for 0 – 300 cubic feet of usage. A \$6.00 per meter minimum delivery fee is also charged. Total minimum water bill per month is (\$8.55 + \$6.00) \$14.55.

**Sewer Service** - The sewer rates are calculated based upon the water consumption. The current sewer rate is \$0.0557 per cubic foot. A minimum sewer bill charge is currently \$16.71 for 0 – 300 cubic feet of water usage.

**Garbage Service** – The current garbage rate is \$22.40. This is a monthly charge that is reflected on the utility bill and includes curbside recycling. Garbage collection and curbside recycling pickup are every Wednesday including holidays. Items should be placed in provided Rumpke trash and recycling receptacles out at the curb on Tuesday night.

**For large item pick-up call Rumpke at 1-800-828-8171.**

<b>Miscellaneous Fees:</b>
Utilities Deposit (Rental only) \$150.00
Disconnect/Reconnect during business hours M – F 8am – 2pm \$50.00 After hours \$100.00
Tampering of Meter \$200.00 per offense.
Resubmitted Check \$10.00
Returned Check \$25.00
Service Application Fee \$25.00
Service Call \$5.00
Credit Card Processing – as charged by provider

**Names:**

Primary Social Security Number \_\_\_\_\_ First Name \_\_\_\_\_ Middle \_\_\_\_\_ Last Name \_\_\_\_\_

Spouse's Social Security Number \_\_\_\_\_ First Name \_\_\_\_\_ Middle \_\_\_\_\_ Last Name \_\_\_\_\_

Primary date of birth: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Spouse's date of birth: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Registration for the city or village of: \_\_\_\_\_

**Current Residence Address Information:**

Street No. \_\_\_\_\_ Street Name \_\_\_\_\_ Apt. /Suite # \_\_\_\_\_ PO Box \_\_\_\_\_

City / Village \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Date you moved to this address: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Contact Phone No. (\_\_\_\_) \_\_\_\_ - \_\_\_\_

Do you own or rent your home? (Please check  one) Own  Rent

If renting please give the Landlord's name, address and phone number \_\_\_\_\_

**Previous Residence Address Information:**

Street No. \_\_\_\_\_ Street Name \_\_\_\_\_ Apt. /Suite # \_\_\_\_\_ City / Village \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Date you moved to this address: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**Employment Information:** (Check Yes or No, if retired please include date of retirement)

Are you employed? Yes  No  Is your spouse employed? Yes  No

Are you retired and/or have no taxable income? Yes  No  If Yes, date you retired: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Is your spouse retired and/or have no taxable income? Yes  No  If Yes, date your spouse retired: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Do you have income reported on Federal Schedules C, E or F? Yes  No

Does your spouse have income reported on Federal Schedules C, E or F? Yes  No

Do you and/or your spouse own rental property? Yes  No  (Please list tenant's name, address and date you began renting property. If you have multiple properties, please supply additional information on back or a separate sheet of paper.)

Tenant's First, Last Name and address: \_\_\_\_\_

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_