

November 8, 2011

COUNCIL MEETING

New Richmond Village Council met in Council Chambers in regular session on Tuesday, November 8, 2011 at 7pm. Present: Richard Hilt, Gary Skeene, Richard Mathews, Nicholas Wolf, Jack Conners and Vinnie Cochran - members; Ramona Carr, Mayor; Donna Hammons, Clerk; Mark Baird, Fire/EMS Chief; Randy Harvey, Police Chief and David Kennedy, Administrator.

Also attending:

Bob Beiser – 2740 St. Rt. 132

Bill Marsh – 2423 Country Place

Richard Feldkamp – 728 Washington Street

Amanda Davidson – 204 Light's Pointe Court

Tim Davidson – 204 Light's Pointe Court

Chester Coldiron – 1221 Bethel New Richmond Road

Judy Bandy – 208 Front Street

Mayor Carr opened the meeting with the Pledge of Allegiance.

Minutes of October 25th were presented for approval. Wolf motioned to approve. Seconded by Mathews.

Mr. Hilt: yes

Mr. Wolf: yes

Mr. Skeene: yes

Mr. Conners: yes

Mr. Mathews: yes

Mr. Cochran: yes

David Kennedy, Village Administrator:

Reynolds Inliner is the lowest, most responsive bid for our Sanitary Sewer Lining Phase 2 project. Cochran motioned to suspend the three reading rule. Seconded by Hilt.

Mr. Hilt: yes

Mr. Wolf: yes

Mr. Skeene: yes

Mr. Conners: yes

Mr. Mathews: yes

Mr. Cochran: yes

Cochran motioned to adopt **RESOLUTION 2011-23 AWARDED THE CONTRACT FOR THE SANITARY SEWER LINING PHASE II PROJECT TO REYNOLDS INLINER, INC. AND DECLARING AN EMERGENCY.** Seconded by Wolf.

Mr. Hilt: yes

Mr. Wolf: yes

Mr. Skeene: yes

Mr. Conners: yes

Mr. Mathews: yes

Mr. Cochran: yes

FIRST READING OF ORDINANCE 2011-23 ESTABLISHING SALARY DISTRIBUTIONS

The following items are being placed for online auction:

Glass (40 1/2" x 78 3/4")

Bobcat Bucket

Sewer Rodding Machine

Reimburse Tamara McCauley \$760.93 for material only for damage to 850 Jacob Light caused by sewer main backup. Wolf motioned to approve. Seconded by Conners.

Mr. Hilt: yes

Mr. Wolf: yes

Mr. Skeene: yes

Mr. Conners: yes

Mr. Mathews: yes

Mr. Cochran: yes

Kennedy said the Sewer Master Plan has been completed.

Mark Baird, Fire/EMS Chief:

The training exercise of burning down the house at 220 Columbia Street was very successful.

Randy Harvey, Police Chief:

Presented the resignation of Patrolman Jeff Purtee effective 11/2/11. Mathews motioned to approve. Seconded by Conners.

Mr. Hilt: yes

Mr. Wolf: yes

Mr. Skeene: yes

Mr. Conners: yes

Mr. Mathews: yes

Mr. Cochran: yes

Harvey said there is too much access to the police area by village employees and others. It is a security risk because of the sensitive information/records retained; privacy concerns for people making complaints or conversing with officers and officers interviewing suspects or witnesses. He presented Chapter 11: Organization – Building/Information Security of the department’s Standard Operating Procedures for adoption. This includes not only village employees and outside visitors (those not having police business), but elected officials as well. Mathews motioned to suspend the three reading rule. Seconded by Cochran.

Mr. Hilt: yes

Mr. Wolf: yes

Mr. Skeene: yes

Mr. Conners: yes

Mr. Mathews: yes

Mr. Cochran: yes

Mathews motioned to adopt **ORDINANCE 2011-24 AMENDING THE POLICE DEPARTMENT STANDARD OPERATING PROCEDURES.** Seconded by Cochran.

Mr. Hilt: yes

Mr. Wolf: yes

Mr. Skeene: yes

Mr. Conners: yes

Mr. Mathews: yes

Mr. Cochran: yes

Richard Hilt, Finance/Personnel Committee:

Kennedy discussed a change to the personnel policy concerning drug testing and will have more to report in the future.

The committee discussed purchasing a Laserfiche Document Imager for recording all village records. Hilt motioned to approve the purchase at \$5,897. Seconded by Skeene.

Mr. Hilt: yes

Mr. Wolf: yes

Mr. Skeene: yes

Mr. Conners: yes

Mr. Mathews: yes

Mr. Cochran: yes

Baird asked for approval of an energy savings lighting upgrade project for the Fire/EMS Stations at a cost of \$2,000. This project will replace all ballasts and fluorescent bulbs with energy saving equipment and motion sensing switches. The contractor's estimate is \$7,612. Because Luke Cox is a certified electrician the department has the ability to install the equipment in-house at considerable savings. Hilt motioned to approve. Seconded by Mathews.

Mr. Hilt: yes

Mr. Wolf: yes

Mr. Skeene: yes

Mr. Conners: yes

Mr. Mathews: yes

Mr. Cochran: yes

Hilt motioned to pay the bills #33767 to #33878 and electronic payments #291 to #354. Seconded by Wolf.

Mr. Hilt: yes

Mr. Wolf: yes

Mr. Skeene: yes

Mr. Conners: yes

Mr. Mathews: yes

Mr. Cochran: yes

Richard Mathews, Safety/Laws/Rules Committee:

Kennedy reported a resident has noticed that the "school zone" warning lights by the school campus on Bethel New Richmond Road are on all day. Kennedy and Harvey will discuss this with the school superintendant about only having them on during restricted hours.

Harvey requested approval to get proposals for security cameras while the department is being remodeled. The committee agreed.

Vinnie Cochran, Public Works/Parks/Recreation Committee:

In May 2005 the village sold the "old tennis courts" (two lots) on Caroline Street to Bill Gilpin with the village retaining the right of reversion if two houses were not built within 18 months. In May 2008 council granted an extension until August 2010. Gilpin approached the committee and reported that because of the economy and various circumstances he has abandoned efforts to develop this property. He would like to be

able to donate this property to the American Legion Post, which is next to this property. Wolf said there are legal obstacles. Council all agreed our solicitor should review this.

Mayor Carr appointed Diane Mott and Rebecca Ploucha to the Shadetree Committee, terms ending 12/31/16.

Carr thanked Jim Hempfling for all the work he has done trimming the trees in town.

The Fiscal Officer has distributed financial reports for the month of October to council for their review.

CALL OF MEMBERS:

Cochran – Nothing to report.

Conners – Nothing to report.

Wolf – Nothing to report.

Mathews – Wished everyone running for election today the best of luck.

Skeene – Requested closing Front Street from Quarry Street to Susanna Way for the Christmas Walk on December 9th from 5:30pm to 9pm and on December 10th from 11:30am to 6pm. Skeene motioned to approve. Seconded by Cochran.

Mr. Hilt: yes

Mr. Wolf: yes

Mr. Skeene: yes

Mr. Conners: yes

Mr. Mathews: yes

Mr. Cochran: yes

Hilt – Personnel evaluations should be ready by the end of the month.

Skeene motioned to adjourn. Seconded by Mathews.

Mr. Hilt: yes

Mr. Wolf: yes

Mr. Skeene: yes

Mr. Conners: yes

Mr. Mathews: yes

Mr. Cochran: yes

Meeting adjourned at 7:38pm.

Mayor

Clerk of Council