

January 10, 2023 Personnel & Finance Committee Meeting Summary

This provides a summary of the January 9, 2023 Personnel & Finance Committee Meeting. The meeting was delayed slightly at the request of Council Prues and started at 4:31 p.m. and ended at 5:40 p.m.

Members Present: Mayor Ewing, Council Member Larry Prues, Council Member Dennis Dalton, and Mary Allen, Council Member and Committee Chair. Interim Police Chief, Jason Mallott, Fire/EMS Chief Tim Feldkamp, and Interim Administrator, Bob Lindhorst, Fiscal Officer, Joel Gilpin

Absent: None

Guests: Councilman Richard Feldkamp

Discussion Topics:

There were discussions in the normal four broad areas: Finance, Village Administration, Police Department, and the Fire & EMS Department.

Finance Committee – Report by Fiscal Officer, Joel Gilpin

1. Appropriation changes
 - a. There were some necessary appropriation changes
 - b. There are two resolutions for us to pass tonight related to changes
 - c. Year-end balance is 1.4 Million
2. We spent \$17,000 in water well cleaning, which was in the budget. However, there was an additional \$9,500 in repairs that were required and that was not in the budget.
3. The garbage fund is not healthy. 2002 year-end-balance is \$1,755.00. There is an ordinance for us to consider this evening for a rate increase, that we've discussed previously.
4. Paycor
When several employees were added to the Paycor system this year, errors were made on the calculation of their personal days off. Lynn found the error and corrected it, but one employee mistakenly took two days of personal leave and we now have to correct the error. Some Committee members thought we should absorb his loss of two days, but Joel felt from an auditing perspective, we need to recapture the lost time. The matter has been referred to our solicitor for a legal opinion.
5. Star Ohio Investment Account – State Asset Reserve of Ohio
A decision was made that we would begin using this account.

Our interest earned in OND 2022 in our savings accounts was roughly \$1,269.00.

Our interest earned in our Star Ohio account for the first 9 days of 2023, was \$831.93.00.

Great recommendation, Joel!

6. Sewer re-payment to the General Fund – Amount owed is \$175,000

Joel reminded the Committee that we need to think about the sewer fund repayment to the general fund – determine how much to repay annually. Years ago, you had to repay within a year. The auditors have loosened the timing and now they just want you pay it back to the appropriate fund. So, we can pay whatever over whatever period we want. He suggested, and Councilwoman Allen agreed, that 17,500 per year for 10 years was a good starting point. We could always repay it sooner, if we had the means.

***The Committee has reviewed all checks and electronic payments for the month of December 2022.**

Motion: Motion to pay the bills.

Interim Village Administrator – Bob Lindhorst

Nothing to report.

Police Department - Interim Chief Mallott

Interim Chief Mallott had one personnel change.

1. Michael Stemmerding has resigned to take a position outside of law enforcement effective, January 6, 2023. He leaves in good standing.

Motion: Motion to accept the resignation of Michael Stemmerding effective January 6, 2023. He leaves in good standing.

Fire/EMS Department – Chief Tim Feldkamp

Chief Feldkamp had several personnel changes.

1. Hire Makenna Weaver as a firefighter paramedic at \$15.15 an hour starting January 11, 2023. She will pay into social security and will serve a 1 year probation.
2. Promote Deputy Chief Dave Stigler to Assistant Chief at a rate of \$19.85 an hour serving a 6-month probation (6-month vs. 12-month since he's already on the department). This is a \$1 increase that is already in the budget and there will be no change to his current schedule. This will be effective January 13, 2023.
3. Reclassify Cassie Kelley from paid-per-call firefighter EMT to Part-time firefighter EMT at a rate of \$14.10 an hour serving a 6-month probation (6-month probation vs. 12-month since she is already in the department). She'll pay into social security and this will be effective January 11, 2023.

Motion: Motion to hire Makenna Weaver as a firefighter paramedic at \$15.15 an hour starting January 11, 2023. She'll serve a 1-year probation.

Motion: Motion to promote Deputy Chief Dave Stigler to Assistant Chief at a rate of \$19.85 an hour effective January 13, 2023. He'll serve a 6-month probation.

Motion: Motion to reclassify Cassie Kelley from paid-per-call firefighter EMT to Part-time firefighter EMT at a rate of \$14.10 an hour effective January 11, 2023. She'll serve a 6-month probation.

Miscellaneous Discussion: None