

March 12, 2024 Personnel & Finance Committee Meeting Summary

This provides a summary of the March 4, 2024 Personnel & Finance Committee Meeting. The meeting started at 4:30 p.m. and ended at 5:20 p.m.

Members Present: Mayor Glenn Ewing, Councilman Larry Prues, Mary Allen, Councilwoman and Committee Chair, Police Chief Eric Williams, EMS/Fire Chief Tim Feldkamp, Fiscal Officer, Joel Gilpin, and Interim Village Administrator Bob Lindhorst

Absent: Councilman Dennis Dalton

Guests: None

Discussion Topics:

There were discussions in the normal four broad areas: Finance, Village Administration, Police Department, and the Fire & EMS Department.

Finance – Fiscal Officer Joel Gilpin

- Star One earnings for February are around \$5,000
- We've received our 2nd advance of real estate taxes in the amount of \$122,593.02. Year-to-date, the total is \$382,000. This is about \$120,000 more than last year.
- He's received our liability insurance renewal and it shows an increase of 14%.
- In preparation for hiring a new Village Administrator, he has researched what the salary was for our previous administrator and found it to be approximately \$54,000-\$55,000 plus benefits. Salary was broken down as 75% General, 10% Water, 10% Sewer and 5% Garbage.

***The Committee has reviewed all checks and electronic payments for the month of February 2024.**

Motion: Motion to pay the bills.

Village Administration – Interim Village Administrator Bob Lindhorst

There was discussion about hiring Jack Colston for the Street Department at \$20.00 per hour. He will assume the lead position. After 90 days on the job and satisfactory performance, his salary will increase to \$20.50 per hour. He'll serve a one-year probation.

Motion: Motion to hire Jack Colston as the Street Department Lead at \$20.00 per hour beginning Wednesday, March 13, 2024.

Police Department – Police Chief, Eric Williams

Chief Williams had several personnel changes. Sergeant Mallot is underpaid for the level of work he provides. It is recommended that we do a market adjustment.

Motion: Motion to make a \$3,500 market adjustment to Sergeant Mallot's salary effective March 8, 2024.

Officer CJ Pairen has given his resignation effective March 21, 2024. He leaves in good standing.

Motion: Motion to accept the resignation of CJ Pairen effective March 21, 2024. He leaves in good standing.

We cannot get the used tazers that were previously discussed. There was discussion about getting tazers with a new camera contract. One benefit would be that we would be able to upgrade without

Fire/EMS Department – Fire/EMS Chief Tim Feldkamp

Discussed using the grant money for new radios. The money must be spent by June 2024.

Miscellaneous Discussion

There was discussion that interviews were beginning for the Village Administrator position.

Guest Comments: None