

## **August 8, 2023 Personnel & Finance Committee Meeting Summary**

This provides a summary of the August 7, 2023 Personnel & Finance Committee Meeting. The meeting started at 4:31 p.m. and ended at 5:30 p.m.

**Members Present:** Councilman Dennis Dalton, Mary Allen, Councilwoman and Committee Chair, Fire/EMS Chief Tim Feldkamp, Police Chief Eric Williams, Fiscal Officer, Joel Gilpin, and Interim Administrator, Bob Lindhorst.

**Absent:** Mayor Ewing and Councilman Larry Prues

**Guests:** Matt Carey, Retired Fire Chief from Monroe Township and Springfield Township and EMS Chief in Adams County.

### **Discussion Topics:**

There were discussions in the normal four broad areas: Finance, Village Administration, Police Department, and the Fire & EMS Department.

We started the meeting with Miscellaneous Discussion since we had Retired Fire Chief Matt Carey with us. He came to share ideas for our consideration about communicating about and promoting the upcoming Police and Fire Levies.

Some of this feedback was to:

1. Establish a group of community influences
2. Make sure our communications
  - a. Justify the need
  - b. Advise where all the money goes
  - c. Depicts breakdown of the taxes on the property tax bill and point out just what the Village receives from the individual tax bills
  - d. Highlight they pay property tax on the assessed value, not actual value, of their homes
3. We should create a website and a Facebook page and we should all point to that vs. trying to educate everyone on the message to be shared.
4. We should use "Facebook live"
5. Reminded us that the Village can't pay for promotional material. Individual residents and councilman, as residents, can
6. We should consider placing inserts in resident's doors
7. We should consider creating a polling handout for use on election day in November
8. We should review [Monroelevy.com](http://Monroelevy.com) and [springfieldlevy.com](http://springfieldlevy.com) to insights into what they did
9. We should be clear in our message who our Police, Fire and EMS Departments provide services to and emphasize there isn't much mutual aid readily available, should we not have adequate services

**Finance – Fiscal Officer Joel Gilpin**

1. Interest earned from StarOhio for July was \$5,076.03
2. Resolution to Proceed has passed and been filed. Awaiting confirmation from the board of Elections.
3. We've received the 1<sup>st</sup> advance of the 2<sup>nd</sup> Half Real Estate Taxes Totaling \$220, 546.77
  - \$34,692.09 General Fund
  - \$80,440.67 Police Department
  - \$25,944.50 Fire
  - \$7,9479.51 EMS
4. Appropriations are basically on track except the planned gaps in Police & Fire/EMS
5. Received Duke Estates for Vesper Park in the amount of \$42,531. There's money in two places that can help with the costs.
  - Vesper Park Fund \$11,865.21
  - 2021 Community Park Improvement Grant \$11,025.00
  - ARPA Funds could be used, but Councilman Dalton doesn't want the to be used for this purpose

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The anticipated monthly cost for the electricity once the lights are installed is \$87.00 per month.

**\*The Committee has reviewed all checks and electronic payments for the month July 2023.**

**Motion: Motion to pay the bills.**

**Village Administration – Interim Village Administrator Bob Lindhorst**

Bob asked if Mary had an update from a conversation with ORW executives and she said she hasn't had a chance to talk with anyone yet due to a family medical emergency. Councilman Dalton stated he has a meeting with the ORW Bod Director, Brewster Rhodes, this week about the Appalachian Region Grant Program and would ask him when he had that meeting.

**Police Department – Police Chief, Eric Williams**

Chief Williams shared information about Sergeant Jason Mallot being placed on Administrative Leave. Council members present, felt we should abide with the information provided by our Solicitor, Scott Solman and agreed with Chief Williams' actions to date.

**Fire/EMS Department – Fire/EMS Chief Tim Feldkamp**

Chief Feldkamp didn't have anything.

Both Chiefs felt the River Days Festival went well.