

**December 11, 2018**

**COUNCIL MEETING**

New Richmond Village Council met in Council Chambers in regular session on Tuesday, December 11<sup>th</sup>, 2018 at 7:00 p.m. Present: Council Members: Richard Feldkamp, Melanie Slade, Gary Skeene, Mary Allen and Paul Vanderbosch. Administration: Ramona Carr, Mayor; Greg Roberts, Village Administrator; Vince Bee, Fire/EMS Chief; Mike Couch, Interim Police Chief; Scott Sollmann, Solicitor and Jon Deters, SMBP associate; Theresa Leigh, Clerk of Council. Absent: Amanda Davidson (excused)

**Also attending:**

David Vornholt  
Nancy Swats

Mayor Carr opened the meeting with the Pledge of Allegiance.

**November 13<sup>th</sup>, 2018 Council Minutes were presented for approval.** Paul Vanderbosch motioned to approve; Seconded by Mary Allen.

Mrs. Slade: yes	Mrs. Davidson: absent
Mr. Feldkamp: abstain	Ms. Allen: yes
Mr. Skeene: yes	Mr. Vanderbosch: yes

**November 27<sup>th</sup>, 2018 Council Minutes were presented for approval.** Richard Feldkamp motioned to approve; Seconded by Melanie Slade.

Mrs. Slade: yes	Mrs. Davidson: absent
Mr. Feldkamp: yes	Ms. Allen: yes
Mr. Skeene: abstain	Mr. Vanderbosch: yes

**Comment:** Paul Vanderbosch noted he was not present at the November 27<sup>th</sup>, 2018 Economic Development Committee meeting as noted in the 11-27-2018 Council Minutes.

### **Visitors:**

David Vornholt: Our River Village Christmas was a big success; 300 – 500 people attended (including dogs!) A big thanks to everyone who gave of their time: Mike Finland for handling the advertising; The New Richmond Garden Club for the beautiful street decorations; the Cardboard Boat Museum for hosting crafts. Thank you!

### **Village Administrators Report**

#### ***Greg Roberts, Village Administrator:***

**Blacktop Patching:** Work will commence tomorrow to prepare Moorage Ct., Old U.S. 52 and various other village streets where utility repairs have been completed.

**Planning Commission:** Representatives from HPA Development Group and Ryan Homes presented a P.U.D. (Planned Unit Development) Application for the Union Station subdivision to the Planning Commission on December 6<sup>th</sup>. Highlights of the plan include 76 proposed home sites. The street plan is not changed from the previously approved plan by Fischer Homes. A playground area has been incorporated into the current plan. The next step is to hold a public hearing. Upon village approval of the P.U.D., HPA intends to proceed immediately with construction drawings and a Final Development Plan. They anticipate that they could have a new phase constructed as early as May or June 2019. The new homes will be comparably priced to existing homes in Union Station with prices "likely starting around \$170,000." The Comprehensive Plan will be updated to include the latest plans for the bike trail along U.S. 52 and corresponding loop trail through the village. Updates will be presented in January 2019 to Council for review and approval.

**Community Development Block Grant (CDBG):** Clermont County Board of Commissioners awarded the Village of New Richmond a \$157,500. CDBG for the Susanna Way Promenade Project. The Village of New Richmond will add \$17,500. to the project from the General Fund.

### **Committee Reports**

#### **Personnel & Finance Committee:**

***Paul Vanderbosch, (Committee Chairperson):*** The Committee met December 10<sup>th</sup>, 2018 at 4:35 p.m. Committee members present: Mary Allen, Paul Vanderbosch and Gary Skeene. Also present: Ramona Carr, Mayor; Lynn Baird, Fiscal Officer; Greg Roberts, Administrator and Vince Bee, Fire/EMS Chief; Mike Couch, Interim Police Chief.  
Guests: None

***Vince Bee, Fire/EMS Chief:*** Requested the hiring of four (4) part-time employees, two (2) paramedics and two (2) EMTs.

**Motion to accept hiring of four (4) part-time employees, two (2) paramedics and two (2) EMTs.** Paul Vanderbosch made the motion; Seconded by Gary Skeene.

Mrs. Slade: yes	Mrs. Davidson: absent
Mr. Feldkamp: yes	Ms. Allen: yes
Mr. Skeene: yes	Mr. Vanderbosch: yes

**Comments:** Paul Vanderbosch stated we should consider looking at Fire Dept. salary increases in 2019; Richard Feldkamp concurred.

***Mike Couch, Interim Police Chief:***

- The additional patrol car has been ordered and should be received soon. It is a Ford SUV, not a VW Beetle.
- NRPD and Fire/ EMS are participating in Shop with a Cop at Walmart.

***Greg Roberts, Administrator:***

- Requests the acceptance of Rob Painters' resignation effect December 14, 2018. Mayor Carr reminded Greg to advertise for the open position.

**Motion to accept resignation of Rob Painter.** Paul Vanderbosch made the motion; Seconded by Mary Allen.

Mrs. Slade: yes	Mrs. Davidson: absent
Mr. Feldkamp: yes	Ms. Allen: yes
Mr. Skeene: yes	Mr. Vanderbosch: yes

- The developer advises that work will begin in the Spring on the Union Station/ Regatta project. The Union Station work will start first.

***Lynn Baird, Fiscal Officer:***

- Bills 815-2018 through 952-2018 and warrants 36263 through 36294 included in the monthly finance report need to be approved for payment. The check numbers and warrant numbers are not always consecutive.

January	\$307,969	May	\$236,551	September	\$183,999
February	\$208,696	June	\$198,743	October	
March	\$260,953	July	\$250,174	November	\$369,505
April	\$242,802	August	\$192,254	December	
2018 Total					

**Motion to pay bills 815-2018 through 952-2018 and warrants 36263 through 36294.** Paul Vanderbosch made the motion; Seconded by Gary Skeene.

Mrs. Slade: yes	Mrs. Davidson: absent
Mr. Feldkamp: yes	Ms. Allen: yes
Mr. Skeene: yes	Mr. Vanderbosch: yes

- At the end of November, the Village was at 104% of budgeted revenue and 86% of budgeted appropriations.
- Lynn is working on the 2019 appropriation and revenue budgets. Decisions will have to be taken on transfers from the General Fund to: Police, Fire/ EMS, Street and Cemetery Funds.
- She believes that \$50,000 could safely be repaid to the General Fund from the Sewer Fund.

**Motion to approve the 1<sup>st</sup> repayment of \$50,000. to the General Fund from the Sewer Fund.** Paul Vanderbosch made the motion; Seconded by Gary Skeene.

Mrs. Slade: yes	Mrs. Davidson: absent
Mr. Feldkamp: yes	Ms. Allen: yes
Mr. Skeene: yes	Mr. Vanderbosch: yes

The Personnel & Finance Committee meeting adjourned at 5:35 p.m.

### **Safety, Laws & Rules Committee**

***Richard Feldkamp (Committee Chairperson):*** The Safety, Laws & Rules Committee meeting was held 12/10/2018; meeting began at 3:30 p.m. Present: Paul Vanderbosch, Richard Feldkamp, Gary Skeene, Greg Roberts, Chief Mike Couch, Chief Vince Bee.

***Greg Roberts, Administrator:*** He talked about the vacant property problem. We talked about the problem and how to make it better. Further planning is under way at this time. In the new year a far more aggressive plan will be put in place for rental property inspections. The Planning Commission will submit a plan for the future of the Bike Trail.

***Mike Couch, Interim Police Chief:*** The chief showed everyone an Accommodation Plaque presented to the Police Department at the annual Christmas Party by the Fire and EMS. He then stated that a letter is being submitted to Corporal Floyd Henderson offering him a position as a Patrolman at a reduced rate. Determining speed limit at which point a citation will be issued. Rifle Qualifications are being completed this week. Unlicensed vehicles that don't comply with the Village Ordinance will be ticketed.

**Chief Bee:** Brought a Heart Monitor to the meeting and explained how it will give direct connection to the Hospital for them to aid in treatment.

With that being completed the meeting adjourned at 4:30 p.m.

The Safety, Laws & Rules Committee meeting adjourned at 4:44 p.m.

### **Public Works Committee**

**Amanda Davidson (Committee Chairperson): Present:** Amanda Davidson, Mary Allen, Melanie Slade, Greg Roberts and Andrew Gephart.

#### **Greg Roberts:**

- Looking for a utility labor worker. Lynn Baird is reviewing the financials for Public Works for personnel.
- Looking into automated meter readings. Each unit would cost \$100. and would allow for automatic data collection which is then transferred to a central database for billing purposes. The plan is to start in the oldest areas of the Village first, since newer subdivisions have newer meters.
- Reviewing options for the 132 private water line. With many water meters located in the homeowner's basement or garage, the Village is unable to determine the source, so we end up paying for any water leaks.

**Comments:** Councilpersons' Richard Feldkamp, Mary Allen and Gary Skeene proposed we consider dropping this agreement. Greg Roberts explained the Board of Public Affairs authorized the 132 private water line connection circa 1947. The Village entered into a water service boundary agreement with Tate-Monroe Water ASSN around 2006.

### **Economic Development Committee**

**Mary Allen (Committee Chairperson):** There was no meeting the evening of December 11<sup>th</sup>, 2018 as there was no new business. This provides a summary for the Economic Development Committee:

- Anticipating new houses at Union Station and Regatta, work is in progress to slightly modify the "Leave Behind Document" so it can be used for new Village residents.
- Work continues in an effort to attract new businesses.
- We've accomplished a number of items on our Action Plan and are looking forward to continuing our momentum into 2019.

Submitted December 11<sup>th</sup>, 2018 by Committee Chairwoman, Mary Allen.

**Interim Police Chief, Mike Couch:** The Sensys Gatsos Group provided the Program Business Rules for the speed cameras. We are also looking at a speed radar unit; one unit costs \$2100. We are also investigating a robbery at a residence near Frisch's on old U.S. 52.

**Police Sergeant, Jason Mallott:** Went to see the new canine; we are hoping to bring him home to the Village of New Richmond some time in February 2019.

**Mayor Ramona Carr:** (read by Theresa Leigh, Clerk of Council as requested by Mayor Carr):

*“I, Ramona Carr, Mayor of the Village of New Richmond, do hereby proclaim:  
That on the 14<sup>th</sup> day of December 2018 we mourn the loss and celebrate the life of Rose Marie Vesper and call upon the community to do so also.”*

**Clerk of Council, Theresa Leigh:** Requested clarification on handling edit requests to the Minutes.

**Solicitor, Scott Sollmann:**

- Relayed that it will cost the Village of New Richmond approximately \$2,000 to obtain the property located at 517 Main St.
- Discussed the recently adopted Ohio Revised Code (ORC) passed by Legislature regarding credit cards owned and utilized by political subdivisions.

Comments:

- Greg Roberts wanted to give Council a choice to withdraw the request since obtaining 517 Main St. turned out not to be “free”.
- Mary Allen feels Council should consider buying if the property is worth the \$2,000. it would cost to obtain.

**Motion to withdraw the Village of New Richmond’s petition to obtain 517 Main St. property.** Paul Vanderbosch made the motion; Seconded by Gary Skeene.

Mrs. Slade: yes  
Mr. Feldkamp: yes  
Mr. Skeene: yes

Mrs. Davidson: absent  
Ms. Allen: no  
Mr. Vanderbosch: yes

## **LEGISLATION**

First Reading:

**RESOLUTION 2018-19:** A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE CLERMONT COUNTY BOARD OF COMMISSIONERS FOR THE 2018 FISCAL YEAR GRANT FOR THE NEW RICHMOND SUSANNA WAY PROMENADE PROJECT

Second Reading:

**RESOLUTION 2018-18: A RESOLUTION AMENDING THE 2018 APPROPRIATIONS \_ WATER WELL LOAN DEBT PAYMENT**

**A motion to suspend the third reading rule for RESOLUTION 2018-18: A RESOLUTION AMENDING THE 2018 APPROPRIATIONS \_ WATER WELL LOAN DEBT PAYMENT.** Paul Vanderbosch made the motion; Seconded by Mary Allen.

Mrs. Slade: yes	Mrs. Davidson: absent
Mr. Feldkamp: yes	Ms. Allen: no
Mr. Skeene: yes	Mr. Vanderbosch: yes

**A motion to adopt RESOLUTION 2018-18: A RESOLUTION AMENDING THE 2018 APPROPRIATIONS \_ WATER WELL LOAN DEBT PAYMENT.** Mary Allen made the motion; Seconded by Melanie Slade.

Mrs. Slade: yes	Mrs. Davidson: absent
Mr. Feldkamp: yes	Ms. Allen: yes
Mr. Skeene: yes	Mr. Vanderbosch: yes

Third Reading:

**RESOLUTION 2018-16: AN ORDINANCE APPROVING THE 2019 TEMPORARY APPROPRIATIONS**

**A motion to adopt RESOLUTION 2018-16: AN ORDINANCE APPROVING THE 2019 TEMPORARY APPROPRIATIONS.** Mary Allen made the motion; Seconded by Richard Feldkamp.

Mrs. Slade: yes	Mrs. Davidson: absent
Mr. Feldkamp: yes	Ms. Allen: yes
Mr. Skeene: yes	Mr. Vanderbosch: yes

**RESOLUTION 2018-17: A RESOLUTION AMENDING THE 2018 APPROPRIATIONS \_ SEWER LINE EXPANSION**

**A motion to adopt RESOLUTION 2018-17: A RESOLUTION AMENDING THE 2018 APPROPRIATIONS \_ SEWER LINE EXPANSION.** Mary Allen made the motion; Seconded by Gary Skeene.

Mrs. Slade: yes	Mrs. Davidson: absent
Mr. Feldkamp: yes	Ms. Allen: yes
Mr. Skeene: yes	Mr. Vanderbosch: yes

**CALL OF MEMBERS:**

**Vanderbosch** – Asked Chief Bee how much the new heart monitor cost. Chief Bee stated a new monitor costs \$29.902.

**Allen** – no

**Skeene** – no

**Feldkamp** – no

**Slade** – no

**Davidson** – absent

**Visitors:**

Mr. Vornholt has promised a story about the Native American's presence in our area at our next Council meeting.

Scott Sollmann introduced Jon Deters, an associate at SMBP who may stand in for Scott occasionally.

Nancy Swats, with the New Richmond Garden Club, requested assistance with both physical labor and funds for supplies and decorations needed to decorate the Village. The Garden Club may design a landscape plan for 310 Washington St. \*Everyone thanked the Garden Club for the beautiful job they do decorating the Village.

**Motion to adjourn the meeting at 8:55 p.m.** Gary Skeene motioned to adjourn; Seconded by Mary Allen.

Mrs. Slade: yes  
Mr. Feldkamp: yes  
Mr. Skeene: yes

Mrs. Davidson: absent  
Ms. Allen: yes  
Mr. Vanderbosch: yes

Meeting adjourned at 8:55 PM.

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**Mayor**

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**Clerk of Council**