

## **December 12, 2023 Personnel & Finance Committee Meeting Summary**

This provides a summary of the December 11, 2023 Personnel & Finance Committee Meeting. The meeting started at 5:00 p.m. and ended at 5:40 p.m.

**Members Present:** Councilman Larry Prues, Councilman Dennis Dalton, Mary Allen, Councilwoman and Committee Chair, Fire/EMS Chief Tim Feldkamp, Interim Village Administrator Bob Lindhorst, and Fiscal Officer, Joel Gilpin

**Absent:** Mayor Ewing (illness) and Chief Eric Williams (previous engagement)

**Guests:** None

### **Discussion Topics:**

There were discussions in the normal four broad areas: Finance, Village Administration, Police Department, and the Fire & EMS Department.

### **Finance – Fiscal Officer Joel Gilpin**

1. Interest earned from StarOhio November was \$5,253.67
2. The State Auditor's Office is still working on the 2021-2022 Audit
3. RiverHills Bank loan for ambulance and boom mower is paid-off
4. There was discussion of moving money from the sewer fund to the general fund for prior advances. The committee recommends we authorize Joel to move up to \$50,000.

**Motion: to authorize Fiscal Officer Joel Gilpin, to move up to \$50,000 from the sewer fund to the general fund to pay for prior advances.**

5. There was brief discussion about routine end-of-year appropriation changes. There's a resolution that we'll need to pass during the meeting.

**\*The Committee has reviewed all checks and electronic payments for the month November 2023.**

**Motion: Motion to pay the bills.**

### **Village Administration – Interim Village Administrator Bob Lindhorst**

Bob didn't have anything.

### **Police Department – Police Chief, Eric Williams**

Chief Williams didn't have anything.

### **Fire/EMS Department – Fire/EMS Chief Tim Feldkamp**

Chief Feldkamp had several personnel changes. He has requested that we accept his recommendation for two promotions to the level of Lieutenant. The two individuals involved are pay-per-call Firefighter/EMT Joel Gilpin and Firefighter/EMT Curtis Boggs.

**Motion: Motion to promote Joel Gilpin, to Lieutenant Firefighter/EMT effective the first pay period in January 2024. He will receive the normal, annual \$500 stipend, for a pay-per-call Lieutenant and he will serve a 6-month probation**

**Motion: Motion to promote Curtis Boggs to Lieutenant Firefighter/EMT effective the first pay period in January 2024 at the rate of \$17.10. He will serve a 6-month probation.**

1. Chief Feldkamp also wants to reclassify Tyler Eckert who has recently completed his paramedic training.

**Motion: Motion to reclassify Tyler Eckert, from Firefighter/EMT to Firefighter/Medic. His new rate of pay will be \$17.15. This will be effective December 15, 2023 and he will serve a 6-month probation.**

There has also been discussion of doing salary adjustments for Bobbi Phillips and Jan Reynolds. Effective the first pay period in January 2024, the Committee is recommending a 5% increase for both of them.

**Motion: Motion to make a 5% salary adjustment for Bobbi Philips and Jan Reynolds effective the first pay period in January 2024.**