

## RECORD OF PROCEEDINGS

Minutes of New Richmond Village Council Public Meeting

BARRETT BROTHERS

Form 6101

Held June 13, 2017June 13, 2017**Public Meeting to Review the 2018 Tax Budget**

New Richmond Village Council met in Council Chambers in special session on Tuesday, June 13, 2017 at 7 pm. Present: Rodney Henry, Richard Feldkamp, Mary Allen, Amanda Davidson and Paul Vanderbosch - members; Ramona Carr, Mayor; Kelly Painter, Clerk; Michael Wylie, Administrative Police Chief; Vince Bee, Fire/EMS Chief and Greg Roberts, Village Administrator.

Also attending:

Tim Feldkamp-New Richmond Fire/EMS  
David Vornholt-310 Sanna Way  
Matt Faris Village Solicitor  
Lynn Baird-Village Fiscal Officer  
Jake Bondermeulen-New Richmond Fire/EMS  
Tom Mitchill-New Richmond Fire/EMS  
Charlie Scott-622 Willow Street  
Bill Marsh-2423 County Place

Mayor Carr opened the meeting with the Pledge of Allegiance.

Council members present were Feldkamp, Vanderbosch, Allen, Henry and Davidson.

Gary Skeene was absent.

**Lynn Baird:**

Lynn explained the purpose of the meeting and the budget process. State statute requires the village to adopt an annual cash tax budget by July 15<sup>th</sup> of each year. This budget is submitted to the Clermont County Budget Commission which utilizes this budget to substantiate the need to levy the full amount of authorized property tax rates. The Budget Commission certifies the rates to the Village and council is required to adopt the property tax rates prior to October 1<sup>st</sup>.

The County issues an official certificate of estimated resources to the Village. Which states the projected revenue of each fund for the upcoming year. On or about January 1<sup>st</sup> of each year the certificate is amended to include unencumbered fund balances at December 31<sup>st</sup> and update revenue estimates. The purpose of the certificate of estimated resources is to identify a limit for the Village's appropriations, so the total expenditures from any fund during the year do not exceed the amount stated in the certificate of estimated resources.

The Village is required to adopt appropriations each year. This appropriation ordinance controls expenditures at the fund and department level. The appropriations may be amended or supplemented by Council during the year as required. The appropriation ordinance sets spending limitations within each fund and department by category: salaries & benefits, operating expenditures and capital outlay.

After the tax budget was explained the floor was opened for any questions. With no questions the regular Council Meeting was brought to order.

Ramona Carr  
Mayor

Kelly Painter  
Clerk of Council

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## COUNCIL MEETING

New Richmond Village Council met in Council Chambers in regular session on Tuesday, June 13th, 2017 at 7:05 pm. Present: Rodney Henry, Richard Feldkamp, Mary Allen, Amanda Davidson and Paul Vanderbosch - members; Ramona Carr, Mayor; Kelly Painter, Clerk; Michael Wylie, Administrative Police Chief; Vince Bee Fire/EMS Chief and Greg Roberts, Village Administrator.

## Also attending:

Tim Feldkamp-New Richmond Fire/EMS  
David Vornholt-310 Susana Way  
Matt Faris Village Solicitor  
Lynn Baird-Village Fiscal Officer  
Jake Bondermeulen-New Richmond Fire/EMS  
Tom Mitchill- New Richmond Fire/EMS  
Charlie Scott-622 Willow Street  
Bill Marsh-2423 Country Place  
Mike Dobbins-110 Susana Way

Council members present were Feldkamp, Vanderbosch, Allen, Henry and Davidson.  
Gary Skeene was absent.

Minutes of May 23rd were presented for approval. Richard Feldkamp motioned to approve, Seconded by Mary Allen.

Mr. Henry: yes  
Mr. Feldkamp: yes  
Mr. Skeene: absent

Mrs. Davidson: yes  
Ms. Allen: yes  
Mr. Vanderbosch: yes

Visitors:NoneGreg Roberts, Village Administrator:Street Paving:

Bid opening for Grays Lane is June 19<sup>th</sup>. Greg stated that he hopes to have paving finished by the end of August. Pot hole repair is also being bid out.

July 4<sup>th</sup>:

The New Richmond VFW is requesting street closures per attached maps. Parade is at 3pm with line up at 2pm.

Richard Feldkamp motioned to close the streets as requested by the New Richmond VFW for the July 4<sup>th</sup> event, Seconded by Mary Allen.

Mr. Henry: yes

Mrs. Davidson: yes

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Mr. Feldkamp: yes  
 Mr. Skeene: absent

Ms. Allen: yes  
 Mr. Vanderbosch: yes

## Tiny Homes:

Planning Commission is investigating zoning regulations to accommodate tiny homes.

## Personnel & Finance, Paul Vanderbosch:

Lynn Baird:

- Lynn presented the May financial reports.
- The second reading for the 2018 tax budget is scheduled for the Council meeting.

Paul Vanderbosch motioned to pay the bills 273-2017 to 386-2017 and warrants 35852 to 35881, seconded by Mary Allen.

Mr. Henry: yes  
 Mr. Feldkamp: yes  
 Mr. Skeene: absent

Mrs. Davidson: yes  
 Ms. Allen: yes  
 Mr. Vanderbosch: yes

The chart below shows the amounts paid for bills and warrants this year, \$1,114,462. Monthly payments come out of the appropriations. The village has spent about 33% of appropriations this year.

January	\$375,439	May	\$293,689	September
February	\$176,649	June		October
March	\$400,502	July		November
April	\$161,872	August		December
Total Annual appropriations	\$4,563,697		Five Month Total	\$1,408,151

## Health Care Insurance:

Lynn introduced our health care insurance broker Derrick Carnohan who provided information about the Village's Health care plan renewal. The following items were discussed.

- 18 employees are eligible for healthcare but only 13 participate: 8 employee-only plans, 3 employee plus 1 plans, and 2 family plans. The annual premiums for these plans are roughly \$6,000 employee only, almost \$12,000 for employee plus 1, and \$18,000 for a family plan, respectively.
- Human proposed a 16% increase in our rates. Derrick obtained a quote from United Healthcare (UHC) with a 5.5% increase, Humana then agreed to modify its rate to match the 5% from UHC.
- Several options are available to Village Council.
  - Eliminating short-term and long-term disability paid by the Village could save approximately \$9,700 per year.
  - Reduce the percentage the Village pays toward health insurance to 50% from the current 75% could save about \$25,000.
  - Employee only coverage at 75% could save about \$38,000.
  - Totally eliminating Village-paid healthcare coverage could save about \$111,000.
- Only two Committee members were present so the committee is not recommending which option, if any, to choose. Both Mary and Paul have a favorite.

## Discussion as follows

- Mr. Feldkamp suggested looking into partnering with neighboring communities to reduce the insurance rate. It was explained that the



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rate is based on usage. Lynn stated that with the Health Care Act groups have gone away and rates are based on age and the area of the country you live in. Lynn will ask Derick if partnering would be a good option.

- Mr. Feldkamp also suggested surveying employees with family plans.

Village Administrator, Greg Roberts:

- Greg is soliciting bids to repair the landslide on Short Hill before school starts in the fall.
- Greg will provide a comprehensive list of projects that may be eligible for an Ohio Public Works Commission grant. He will also provide the State's scoring system and rate each potential project.

Vince Bee, Fire/EMS Chief

Vince is requested that Heather Evans Dorn be hired as pay-per-call firefighter; however, this request was withdrawn.

Michael Wylie, Administrative Police Chief:

- Mike originally requested an Executive Session but after discussion it was decided that the topic was not appropriate for an Executive Session.
- He is requesting permission to spend up to \$2,000 from the Police Budget to purchase a used Crown Vic which is presently outfitted for canine use.

Paul Vanderbosch motioned to allow Chief Wylie to spend up to \$2,000 from the Police Budget to purchase a used Crown Vic which is presently outfitted for canine use, seconded by Mary Allen.

Discussion:

- The existing vehicle does not accommodate a canine.
- The new canine has been doing very well finding drugs.
- The police department has the funds for the vehicle in its budget.

Mr. Henry: yes

Mrs. Davidson: yes

Mr. Feldkamp: yes

Ms. Allen: yes

Mr. Skeene: absent

Mr. Vanderbosch: yes

- Mike is also requesting permission to spend up to \$3,000 from the Police Budget to purchase patrol car rifles, training and service ammunition from Queen City Arms here in New Richmond. The department will retain the shotguns.

Paul Vanderbosch motioned to allow Chief Wylie to spend up to \$3,000 from the Police Budget to purchase patrol car rifles, training and service ammunition from Queen City Arms here in New Richmond, seconded by Rodney Henry.

Mr. Henry: yes

Mrs. Davidson: yes

Mr. Feldkamp: yes

Ms. Allen: yes

Mr. Skeene: absent

Mr. Vanderbosch: yes

Richard Feldkamp, Safety/Laws/Rules Committee:

Village Administrator, Greg Roberts:

- Greg is getting estimates to repair the landslide on Short Hill.
- The traffic light located at Bethel-New Richmond Road is up and appears to be functioning properly.

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- Dani and Greg attended a River Pines Club meeting and spoke with them in reference to the removal of campers and private property during high water events.
- Inclusion of mobile homes was also discussed.

Administrative Police Chief, Michael Wylie:

- Standards established by the state are necessary to be updated by us and Mike feels he will have everything updated by the end of this month.
- Mike has Narcan available for each of his officers. He will work with the EMS about its administration.
- Radios have been increased by a total of twelve. Eight are from the County and four others that were found to be on hand. Each officer now has his own radio which allows for better communication with the County.
- Rifles were discussed (see Personnel and Finance Committee report)

Fire/EMS Chief, Vince Bee:

- Vince spoke about the joint fire training on Saturday in Pierce Twp. Vince stated that it was a great exercise and gave all the departments there a great chance to work together.
- Chief Bee also talked about two calls the boat was used on. One of the calls was a boat rescue and nothing was found on the other call.

The car chase ending in Cobra Rd. was also discussed.

Amanda Davidson, Public Works:Design, Art, Architecture and Planning (D.A.A.P.):Andrew Gephardt - Planner

Projects with University of Cincinnati (U.C.) D.A.A.P. is a go. Using students to come up with a project will provide fresh perspective for development. Fall classes will be designed around projects including New Richmond.

Sewer Project:

The sewer project has for the most part gone well and yards are now being restored. Greg is working with the contractor on a final punch list to finish up work.

Pot holes:

There are pot holes located near Joe's Place and near the Car Wash.

Street Paving:

Grays Lane will be repaved and 52 Spur to be repaired.

Garage Sale Permits:

Some residents aren't obtaining permits. May need to mention it in the newsletter.

Trash Pickup:

Residents have been reporting issues with trash pickup. The issues include no pickup/inconsistent pickup times.

Recycling Education:

A brief description about what to recycle will be added to the community letter.

Cemetery Update:

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Mowing in preparation for Memorial Day was delayed and couldn't be done before Memorial Day due to rain. Greg is in constant contact with the mowing company.

There have been some issues and concerns with trash pick-up. Greg will follow-up with Rumpke.

**Mary Allen, Economic Development:****Items discussed at the meeting as follows:**

- List of available commercial properties.
  - There was a continued discussion related to attracting new business to New Richmond.
  - A few more updates were provided for the List of Available Properties.
  - One of our next steps will be to develop a script for talking with property owners who have available property to see if they are really interested in selling/leasing the space to a prospective business.
- Preparation for Realtor discussions.
  - The committee reviewed information obtained by Mary related to Home Builders Association and Ohio and Southwest Ohio Realtors' Associations.
  - There was discussion about potential meetings with companies in Cincinnati who have relocating employees coming into the area:
    - Misty-UC Hospital
    - Betsy-UC
    - Greg-NKU
    - Mary-P&G
  - We could create a video and a hand-out that could include some testimonials from residents who live in New Richmond.
- Next Steps:
  - Review the curbed.com web site's article "101 small ways you can improve your city". There might be some very reasonable, small projects we could undertake in the next six months while we continue to work on the longer-term tasks.
  - Mary and Betsy will meet separately to get better acquainted and for Mary to share ideas and work the Committee has been working on.

**Administrative Police Chief, Michael Wylie:**

- Mike stated that the mutual aid provided at the Cobra Rd. incident was great. A weapon and drugs were recovered from the vehicle. The vehicle occupant was released from the hospital and is currently in custody.
- Mayor stated that she was thankful no officers were injured during the incident and complimented Chief Wylie on the improved morale of the department.

**Fire/EMS Chief, Vince BEE:**

- Nothing to report.

**Kelly Painter, Clerk of Council:**

- Nothing to report

**Ramona Carr, Mayor:**

- Nothing to report



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**Legislation:****First Reading:**

RESOLUTION 2017-6: A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO ENTER INTO AN AGREEMENT BETWEEN THE BOARD OF COUNTY COMMISSIONERS OF CLERMONT COUNTY, OHIO AND THE VILLAGE OF NEW RICHMOND AUTHORIZING A CONNECTION TO THE COUNTY WATER SYSTEM FOR THE PURPOSE OF SECURING AN EMERGENCY BACK-UP WATER SUPPLY DURING PERIODS OF AN EMERGENCY OR DISASTER AND BULK WATER DELIVERY TO THE VILLAGE

**Second Reading:**

RESOLUTION 2017-5: A RESOLUTION AUTHORIZING THE VILLAGE OF NEW RICHMOND TO DO BUSINESS WITH PARK NATIONAL BANK, STAR OHIO AND RIVER HILLS BANK WITH GREG ROBERTS OR LYNN BAIRD AS SIGNATORIES  
 ORDINANCE 2017-2: AN ORDINANCE AUTHORIZING THE SUBMITTAL OF THE 2018 TAX BUDGET

ORDINANCE 2017-13: AN ORDINANCE AMENDING THE ZONING ORDINANCE – Article 29 and 30

**Third Reading:**

None

**Village Solicitor, Matt Faris:**

Nothing to report

**CALL OF MEMBERS:**

**Vanderbosch** – Paul Vanderbosch made the following motion and after discussion the motion was withdrawn.

Paul Vanderbosch motioned to appoint an ad hoc committee (1) to review the proposal from Sheriff Lohy and the Clermont County Sheriff's office to provide police services for the Village; (2) to report back with a recommendation at the July 10<sup>th</sup> Committee meeting and the July 11<sup>th</sup> Council meeting; and (3) to limit its study to this single proposal and not solicit competing proposals from other police jurisdictions. I further move that the members of this ad hoc committee include Richard Feldkamp, Rodney Henry, Paul Vanderbosch, Mayor Carr, Greg Roberts, Lynn Baird, Police Administrator Michael Wylie, Fire/EMS Chief Vince Bee and Solicitor Matt Faris, seconded by Rodney Henry.

**Discussion as follows:**

- Mayor Carr stated she would like the full Council to have a special meeting regarding the issue.
- Mary Allen stated that the entire council needs to be included in the discussion.
- Mayor Carr stated that all the people mentioned in the motion could be included in the special meeting as well as the sheriff. She also stated that she has met with the sheriff and he was not included in the formation of the proposal.
- Paul Vanderbosch withdrew the motion.

Allen – Nothing to report

Davidson – Nothing to report

Skeene – Absent

Feldkamp-Nothing to report

Henry- Nothing to report

**Comments from audience:**

David Vornholt-310 Ssanna Way

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Mr. Vornholt gave a brief history of the Ashburn Family Tree/History which include discussion of Caleb Walkers Autobiography. Caleb Walker was the partner of Thomas Ashburn.

Mike Dobbins-110 Suanna Way

Mr. Dobbins requested an update on the street abandonment legislation. Paul Vanderbosch stated that the legislation had been tabled until Mr. Dobbins provides the information needed to move forward to Greg Roberts.

Greg stated that the plans need to be specific about the improvements Mr. Dobbins plans to make regarding Water Street. Greg stated that if the drawing is more specific and includes plans for Water Street it can be included in the bid process.

Mr. Dobbins stated that he was unaware that the village needed additional information. He stated that he provided project details to council in the start of the discussion/legislation for street abandonment.

Mayor Carr stated that the property has to be put out for bids and the information is needed in order to create bid requirements.

Mr. Dobbins stated that streets have been abandoned in the past and he would like the expectations of the village in writing. Greg will email the expectations to Mr. Dobbins tomorrow.

Richard Feldkamp motioned to adjourn the meeting at 8:02 PM, seconded by Mary Allen

Mr. Henry: yes  
Mr. Feldkamp: yes  
Mr. Skeene: -absent

Mrs. Davidson: yes  
Ms. Allen: yes  
Mr. Vanderbosch: yes

Meeting adjourned at 8:02 PM.

Ramona Carr  
Mayor

Kelly Fante  
Clerk of Council