

RECORD OF PROCEEDINGS

Minutes of

New Richmond Village Council

Meeting

HARRETT BROTHERS

Form 6101

Held

*8-22-2017*August 22, 2017

COUNCIL MEETING

New Richmond Village Council met in Council Chambers in regular session on Tuesday, August 22, 2017 at 7:00 pm. Present: Gary Skeene, Richard Feldkamp, Amanda Davidson, Rodney Henry, Mary Allen and Paul Vanderbosch - members; Ramona Carr, Mayor; Kelly Painter, Clerk of Council and Greg Roberts, Village Administrator

Also attending:

Bob Lees- 1515 Indian Ridge

John Hale Jr.- 304 High Street

Gene and Minta Colvin- P.O. Box 36

Todd Wuerdeman-300 Susanna Way

Mayor Carr opened the meeting with the Pledge of Allegiance.

Council members present were Skeene, Allen, Henry, Feldkamp, Davidson and Vanderbosch.

Minutes of August 8th were presented for approval. Rodney Henry motioned to approve, Seconded by Gary Skeene.

Corrections made:

Personnel and Finance- motion to pay bills add the words (as included in the July financial reports). Change the total title on the chart from 12 months to 7 months. BWC Grant report change "would make up the remaining \$20,000 funding if the grant were obtained" to "review and decide". During the discussion of police officer pay change "officers understand that the village cannot pay over-time" to "officers understand village has limited funds for over-time".

Public Works- change "need for a speed limit sign on Columbia Street and Hamilton" to "has had people call attention to excessive speed" and remove most of the discussion points except when the mayor requested Chief Couch to look into the situation and patrol the area more.

Mr. Henry: yes

Mr. Feldkamp: yes

Mr. Skeene: yes

Mrs. Davidson: yes

Ms. Allen: yes

Mr. Vanderbosch: yes

Visitors:**Bob Lees, 1515 Indian Ridge:**

Mr. Lees remarked on the amount of people running for council in the next election. He would like to hear where they stand on some issues. Mayor Carr stated that the League for Women Voters has been contacted. Mr. Lees also stated that the All Class Reunion was well attended. He also noted that Riverdays and the Cardboard Boat Races were a great success with a good turn-out.

Todd Wuerdeman, 300 Susanna Way:

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Mr. Wuerdeman stated that the police department did an excellent job breaking up a fight near his home. He also stated that he heard many positive comments regarding the cement barricades blocking the streets during Riverdays. Mr. Wuerdeman expressed concerns regarding animals being abandoned in front of his home.

Greg Roberts, Village Administrator:**DAAP Project:**

Meeting with DAAP next Tuesday to discuss in more detail plans for future student projects.

Traffic Light Repair:

Total cost estimate for repair of damage caused by accident on U.S. 52 and Sycamore Street is just shy of \$50,000. The insurance company for the responsible driver has been contacted and is expecting to be invoiced when repairs are done. Some appropriation changes may be necessary.

Living Lands and Waters Barge:

The group plans to return to New Richmond next year during Riverdays.

Mike Couch, Police Chief:**Information present by Chief Couch as follows:**

- Jason Mallott may resigning in the near future.
- The Chief is reviewing the Policy and Procedures manual. Mayor Carr asked that he have something to present at the next Committee meetings.
- Chief Couch thanked Scott Wolf for the use of the concrete barricades during Riverdays. He also stated that himself and Chief Bee worked well together for the event.
- Estimated cost for Speed signage is \$250 per sign including poles.
- Portable speed bumps are \$250 to \$300
- He is gathering information on a new car.

Legislation:**First Reading:**

ORDINANCE 2017-17: AN ORDINANCE AMENDING THE NEW RICHMOND PERSONNEL POLICY – CERTIFICATES AND LICENSES

Second Reading:

ORDINANCE 2017-15: AN ORDINANCE AMENDING THE ZONING ORDINANCE- ARTICLE 31: AGRICULTURAL DISTRICT

Third Reading:

None

Gary Skeene motioned to suspend the Three Reading Rule for ORDINANCE 2017-17: AN ORDINANCE AMENDING THE NEW RICHMOND PERSONNEL POLICY – CERTIFICATES AND LICENSES AND DECLARING AN EMERGENCY., seconded by Rodney Henry.

Mr. Henry: yes
Mr. Feldkamp: yes
Mr. Skeene: yes

Mrs. Davidson: yes
Ms. Allen: yes
Mr. Vanderbosch: no

Gary Skeene motioned to adopt ORDINANCE 2017-17: AN ORDINANCE AMENDING THE NEW RICHMOND PERSONNEL POLICY – CERTIFICATES AND LICENSES **Whereas:**

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Amendments to the policy have been presented and are shown as exhibit "A" formally attached hereto. Amends section 702 of the New Richmond Personnel Policy. AND DECLARING AN EMERGENCY, seconded Rodney Henry

Discussion:

Chief Couch stated that the policy change should virtually eliminate the need for over-time except during investigations.

Mr. Henry: yes
Mr. Feldkamp: yes
Mr. Skeene: yes

Mrs. Davidson: yes
Ms. Allen: yes
Mr. Vanderbosch: yes

CALL OF MEMBERS:

Vanderbosch –Mr. Vanderbosch questioned if Riverdays reimbursed the village for the usage of village employees during Riverdays. Greg stated that the Street Department helped place the concrete barricades and did nothing after hours in regard to Riverdays.

Allen –Ms. Allen thanked Gary Skeene and Richard Feldkamp for all their hard work on Riverdays.

Davidson – Mrs. Davidson thanked Greg for the tour of the Living Lands and Waters Barge

Skeene –Mr. Skeene thanked Chief Couch for his assistance during Riverdays.

Feldkamp–Nothing to report

Henry–Nothing to report

Mayor Carr asked that it be noted that event organizers are responsible for removing no parking signs etc.. following their event.

Richard Feldkamp motioned to adjourn the meeting at 7:37 PM, seconded by Mary Allen.

Mr. Henry: yes
Mr. Feldkamp: yes
Mr. Skeene: -yes

Mrs. Davidson: yes
Ms. Allen: yes
Mr. Vanderbosch: yes

Meeting adjourned at 7:37PM.

Shirley Carr
Mayor

Kelly Painter
Clerk of Council

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9-12-17September 12, 2017**COUNCIL MEETING**

New Richmond Village Council met in Council Chambers in regular session on Tuesday, September 12th, 2017 at 7:00 pm. Present: Rodney Henry, Richard Feldkamp, Mary Allen, Amanda Davidson, Paul Vanderbosch and Gary Skeene - members; Ramona Carr, Mayor; Kelly Painter, Clerk; Michael Couch, Police Chief; Vince Bee Fire/EMS Chief and Greg Roberts, Village Administrator.

Also attending:

Matt Faris Village Solicitor
Bill Marsh-2423 Country Place
Minta and Gene Colvin- P.O. Box 36
Raymond and Pam Walriven- 320 Columbia Street
Mike Finland- NR Planning Commission
David Vornholt-310 Susanna Way
Tim Bergefeld- 200 Compass Court
Karey Herrin- 303 Columbia Street
Darin Walriven- 320 Columbia Street
Megan Alley- Clermont Sun

Minutes of August 22nd, 2017 Regular Council meeting were presented for approval. Paul Vanderbosch motioned to approve, Seconded by Gary Skeene.

Mr. Henry: yes
Mr. Feldkamp: yes
Mr. Skeene: yes

Mrs. Davidson: yes
Ms. Allen: yes
Mr. Vanderbosch: yes

Visitors:**David Vornholt, 310 Susanna Way:**

Mr. Vornholt spoke regarding the Ambassadors Program. The Business Association is seeking volunteers for the program. Training will be provided on October 25th. Those who are interested can contact David Vornholt or the River Village Shop.

Greg Roberts, Village Administrator:**DAAP Project:**

Project is moving forward. Next meeting with DAAP is next Wednesday to meet the two professors engaged in the first student class/ project. This will be a class in the Planning Department working on common issues between at least three Ohio River towns. Currently New Richmond, Ripley and Augusta Kentucky are in the project. Andrew Gephardt has been instrumental in coordinating establishing the relationship with his alma mater.

Street Closing:

NRHS Homecoming parade is Friday September 29th. Requesting street closures per attached map from 4:30 to 7pm.

Amanda Davidson motioned to close the streets per the street closure map presented on September 29th from 4:30 to 7 pm, seconded by Mary Allen.

Mr. Henry: yes
Mr. Feldkamp: yes
Mr. Skeene: -yes

Mrs. Davidson: yes
Ms. Allen: yes
Mr. Vanderbosch: yes

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Held 9-12-17**Personnel & Finance, Paul Vanderbosch:**

The Committee met at 4:45. Members present were Mary Allen, Gary Skeene, and Paul Vanderbosch. Staff included Mayor Ramona Carr, Administrator Greg Roberts, Fiscal Office Lynn Baird, Fire/EMS Chief Vince Bee, and Police Chief Mike Couch. There were no guests.

Fiscal Officer Lynn Baird distributed the August 2017 financial reports. Revenue and expenditures are within budgeted revenue and appropriations.

- The 2015-16 Audit is complete. No material adverse findings were reported.
- Council is asked to accept the 2018 tax rates due back to the County by October 1.
- Two appropriation changes are needed: RITA fees, \$33,375 and Drug Dog \$1,197.
- Lynn, Kelly Painter, and Greg are working on developing an inventory of documents which may be destroyed based on Village policies and ORC requirements.
- Council is asked to terminate Robert Heintzelman from inactive status.

Paul Vanderbosch motioned to terminate Robert Heintzelman from inactive status effective immediately 9-12-2017, seconded by Gary Skeene.

Mr. Henry: yes
Mr. Feldkamp: yes
Mr. Skeene: -yes

Mrs. Davidson: yes
Ms. Allen: yes
Mr. Vanderbosch: yes

- A motion is need to pay bills 514-2017 through 660-2017 and warrants 35886 through 35957 included in the August financial report package—a total of \$199,656.76.

Paul Vanderbosch motioned to pay bills 514-2017 through 660-2017 and warrants 35886 through 35957 included in the August financial report package—a total of \$199,656.76, seconded by Gary Skeene.

Mr. Henry: yes
Mr. Feldkamp: yes
Mr. Skeene: -yes

Mrs. Davidson: yes
Ms. Allen: yes
Mr. Vanderbosch: yes

Administrator Greg Roberts

- Greg has secured a proposal from KZF, the firm that designed the Rising Sun river project, to prepare a master plan for the Village's riverfront. Because of the dollar amount of the proposal, Paul asked that Greg secure two additional proposals from qualified firms.
- Greg would also like to purchase a new administrative vehicle to be used by Zoning, Maintenance and him. The funds would be coming from the Administrative and Water/Sewer Budget. He has identified a \$24,000 GMC--\$26,000 has been appropriated.
- The \$17,000 insurance money received In February 2017 as a result of the vandalism at Rose Vesper Park remains on deposit with the Village.

EMS/Fire Chief Vince Bee

- Request the acceptance of the resignation of Tyler Schulz effective September 12, 2017 at midnight. He leaves the department in good standing.

Paul Vanderbosch motioned to accept the resignation of Tyler Schulz effective September 12, 2017 at midnight, He leaves the department in good standing., seconded by Richard Feldkamp.

Mr. Henry: yes
Mr. Feldkamp: yes
Mr. Skeene: yes

Mrs. Davidson: yes
Ms. Allen: yes
Mr. Vanderbosch: yes

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- One full time employee with a current BWC claim from on duty medical event could be off shift for 6 to 8 weeks.
- He is evaluating a possible budget adjustment for salaries if needed due to increased overtime. Overtime has been created due to the loss of several part time paramedics and the individual who is off due to an on duty medical event.
- The Firefighters Assistance Grant is still under consideration with FEMA.
- Chief Bee complimented the work of the FIRE/EMS personnel in responding to recent emergencies in the Village.

Police Chief Mike Couch

- Officer Ken Frasure was injured responding to a call in Bethel and as of Monday evening the Chief did not know how long Ken would be off on a Worker's Comp claim.
- At least two other officers have apparently interviewed with other Police departments and the Village may lose them soon.
- Mary raised her concern about the turnover in the Police and Fire/EMS departments. Both Chiefs indicated that most departments in the area have this issue. She asked that Chief Couch investigate again hourly rates paid in surrounding communities.
- Paul circulated a news article reporting that the Ohio Supreme Court has ruled that traffic cameras do not need to have an officer present to be permitted. The Mayor reported that Ripley and Higginsport are already using cameras to detect speeding and other traffic violations. Mike fully supports the idea of using cameras in the Village.
- Mike plans to meet with School Superintendent Adam Bird to discuss what Bird expects of the Police Department and how the Village and the Schools could reintroduce a dedicated on-site resource officer. The Schools had paid for a New Richmond police officer to be on site full time in the past.

The meeting adjourned at 5:45 as the Mayor, Greg and the two chiefs were to attend the 9/11 Memorial.

Paul Vanderbosch

Chair

Richard Feldkamp, Safety/Laws/Rules Committee:

Present at the meeting were Ramona Carr, Gary Skeene, Paul Vanderbosch, Dick Feldkamp, Greg Roberts, Chief Vince Bee, and Chief Mike Couch.

Village Administrator, Greg Roberts:

- Grays Lane repave is scheduled for Sept. 13th.
- Greg explained that the signal light repair at Sycamore Street; the fact that 8 out of 10 light fixtures had to be replaced due to the extreme damage. The pole had to be replaced and further repairs will be continuing. Costs are in the \$50,000 range.
- The Short Hill project will resume with the assistance of the County Engineer. The creek is full of debris at this time.
- We talked about when the public restrooms are open on Western Avenue and George Street. They should be open on the first of April till October 31st. the restrooms should be open from 8am to 8pm. It was further discussed the vandalism of the water fountain and the continues theft of toilet paper. This restroom facility was intended to accommodate the citizens and guest of the village. I would like to recommend we explore the cost of placing cameras on all public buildings that can be monitored from City Hall.
- Greg explained the cost of the gazebo in Vesper Park are running higher than the amount paid by the insurance company. The pole to place electrical box for lights

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in vesper park have been designated and Chuck Grady will follow up with their installation.

Mary Allen, Public Works:

- Committee members present were Rodney Henry and Mary Allen
- Guests present were Andrew Gephardt, DAAP
- Committee members absent were Chairwoman, Amanda Davidson and Village Administrator, Greg Roberts. Greg was absent because he was involved in the Village 9/11 memorial event.
- We reviewed the minutes from last month, but couldn't have an effective meeting without the administrator. A text was sent to the Chairwoman, but we were unable to reach her. Councilwoman Mary Allen decided to end the meeting after 15 minutes.
- The Chairwoman will have to decide if we hold a make-up meeting or if we just wait until October.

Mary Allen, Economic Development:

Mary Allen will give a report in 2 weeks.

Police Chief, Mike Couch:

- Police Couch gave a report on police calls.

Fire/EMS Chief, Vince BEE:

- Nothing to report.

Kelly Painter, Clerk of Council:

- Nothing to report

Ramona Carr, Mayor:

- Nothing to report

Legislation:**First Reading:**

RESOLUTION 2017-11: A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR and DECLARING AN EMERGENCY

Gary Skeene motioned to suspend the three-reading rule for **RESOLUTION 2017-11:** A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR and DECLARING AN EMERGENCY, Seconded by Rodney Henry.

Mr. Henry: yes
Mr. Feldkamp: yes
Mr. Skeene: yes

Mrs. Davidson: yes
Ms. Allen: yes
Mr. Vanderbosch: no

Gary Skeene motioned to adopt **RESOLUTION 2017-11:** A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR and DECLARING AN EMERGENCY, seconded by Rodney Henry.

Mr. Henry: yes
Mr. Feldkamp: yes
Mr. Skeene: yes

Mrs. Davidson: yes
Ms. Allen: yes
Mr. Vanderbosch: yes

ORDINANCE 2017-18: AN ORDINANCE AMENDING THE 2017 APPROPRIATIONS

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Fund	Appropriation	Previous	New	Purpose
General	Tax Collection	24,375.24	33,375.00	Subpoena Program and Collections
Drug Dog	Operating	0.00	1,191.67	Expenses related to dog

Second Reading:**Third Reading:**

**ORDINANCE 2017-15: AN ORDINANCE AMENDING THE ZONING
ORDINANCE- ARTICLE 31: AGRICULTURAL DISTRICT**

Gary Skeene motioned to adopt ORDINANCE 2017-15: AN ORDINANCE
AMENDING THE ZONING ORDINANCE- ARTICLE 31: AGRICULTURAL
DISTRICT
seconded by Mary Allen.

Mr. Henry: yes
Mr. Feldkamp: yes
Mr. Skeene: yes

Mrs. Davidson: yes
Ms. Allen: yes
Mr. Vanderbosch: yes

Old Business:

League for Women Voters meet the candidates has not been scheduled yet. The Mayor
will talk with David Vornholt about the Business Association possibly sponsoring the
event. The meeting could be scheduled during the 2nd week in October.

Village Solicitor, Matt Faris:

Nothing to report

CALL OF MEMBERS:

Vanderbosch – Reported a rumor circulating regarding the possible sale of the Knothole
fields. The rumor is untrue. Paul advised people who have concerns to call Village Hall.

Allen – Nothing to report

Davidson – Nothing to report

Skeene – Mr. Skeene reported an odor coming from new sewer lines. He turned the
situation over to the Economic Development Committee. Greg will investigate.

Feldkamp – Nothing to report

Henry – Nothing to report

Comments from audience:**David Vornholt, 310 Susanna Way:**

Mr. Vornholt gave a talk about the life of Captain Wagner.

Paul Vanderbosch motioned to adjourn the meeting at 8:35 PM, seconded by Gary Skeene

Mr. Henry: yes
Mr. Feldkamp: yes
Mr. Skeene: -yes

Mrs. Davidson: yes
Ms. Allen: yes
Mr. Vanderbosch: yes

Meeting adjourned at 8:35 PM.

Shirley Caw
Mayor

Kelly Painter
Clerk of Council