

RECORD OF PROCEEDINGS

Minutes of New Richmond Village Council Meeting
BARRETT BROTHERS Form 6101

Held March 12, 2019

March 12, 2019

COUNCIL MEETING

New Richmond Village Council met in Council Chambers in regular session on Tuesday, March 12th, 2019 at 7:00 p.m. **Present** Council Members: Mary Allen, Paul Vanderbosch, Melanie Slade, Richard Feldkamp, Becky Ploucha and Gary Skeene; Village Administrator, Greg Roberts; Fire/EMS Chief Vince Bee; Interim Police Chief Mike Couch and Clerk of Council, Theresa Leigh. **Absent:** Mayor Carr; Village Solicitor, Scott Sollmann

Also attending:
David Vornholt-310 Susanna Way
Patrick Blair- Lights Pointe
Charles Scott- 622 Willow Street

Minutes of the February 26th, 2019 Regular Council meeting were presented for approval. Gary Skeene motioned to approve, Seconded by Richard Feldkamp.

Mrs. Slade: yes	Mr. Vanderbosch: yes
Mr. Feldkamp: yes	Ms. Ploucha: yes
Mr. Skeene: yes	Ms. Allen: yes

Visitors:

Charlie Scott – Charlie asked what the penalty is in the Village for parking in the street and blocking the road; a lot of times there is only one lane to drive through on Susanna Way because of the way people are parked.

- o Paul Vanderbosch suggested checking with the Police or Fire Department.
- o Mary Allen thanked Charlie and said while they don't have a solution tonight, she assured him Council would look into this issue.
- o Charlie said homeowners are parking that way to avoid parking in the mud. When a car is parked in front of a home and another parked across the street riverside it leaves only one lane to drive through.
- o Chief Couch will have a look to see what can be done; maybe a sign designating where people can park would help.

Administrator's Report

Greg Roberts, Village Administrator:

Local Government Fund: A letter has been drafted in response to the letter received last month from the Clermont County Township Association.

Comments:

Paul Vanderbosch: When does this take effect?

Greg Roberts: 2020. I would like to see collaboration between the Village and the Township and for the Township to have a better appreciation for the taxes Village residents send their way.

Mary Allen: We need to communicate to the Township what a \$50,000. loss means to the Village.

Paul Vanderbosch: I suggest sending a copy of this letter to our State representatives, the Governor and County Commissioners.

Ball Fields: The Village did not receive the yearly payment from the New Richmond Youth Sports Association by March 1st as agreed to in the license agreement. The licensee is now in breach of the agreement. Per the agreement the Village may terminate the license by motion should the licensee violate the terms. Anderson Township Little

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League has expressed interest in possibly using the fields for their upcoming season.

Comments:

Richard Feldkamp: Should we contact the NRYSA before terminating the lease?

Gary Skeene: I think we should wait two weeks before voting on a motion to terminate the lease.

Paul Vanderbosch: I suggest waiting for Scott (Sollmann) to advise before contacting the NRYSA.

Sewer Plant Improvements: Environmental Engineering is revising the bid specs for the sewer lining and pump station project that previously did not receive any acceptable bids.

COMMITTEE REPORTS

Personnel & Finance Committee

The Personnel & Finance Committee met on Monday, March 4, 2019.

Members Present: Lynn Baird, Financial Officer, Paul Vanderbosch, Council Member, Gary Skeene, Council Member, Mary Allen, Committee Chair, Interim Police Chief Mike Couch, Fire/EMS Chief Vince Bee, and Village Administrator, Greg Roberts

Members Absent: Mayor Ramona Carr, due to medical reasons Guests: None

Discussion Topics:

Finance/Budget - Fiscal Officer Lynn Baird

1. 2018 RITA Subpoena Program - The cost of the program in 2018 was \$5,080, but we now have \$69,846 in tax liability and have received payments of \$32,834.
2. The Credit Card Policy - The Credit Card Policy we've been discussing covers the Major Credit cards, VISA and Master Card, but not the store specific cards like Home Depot, etc. Employees who have Park National Bank Visa Cards include Greg Roberts, Village Administrator; Chief Vince Bee, Fire/EMS Chief; Tim Feldkamp, Assistant Fire/EMS Chief; Mike Couch, Interim Police Chief. Lynn Baird, Financial Office, has one "in house" Village card for online purchases, etc. VISA payments and the "store credit card" payments are included in the monthly payment listing provided to Council Members.
3. Public Entities Pool (PEP) - The blanket liabilities policy renewal has been submitted
4. Health Insurance Renewal - The health insurance renewal will have an expected 3% increase this year. There will be some further review by the insurance company since recent employee changes (due to differences in ages of the employees) may affect the rate.
5. Lynn made a recommendation for the 2019 HSA (health savings account) contributions and provided the annual differences in the PPO and HSA Medical Plans.
6. The recommendation for HSA Contributions are:
 - Employee - \$1,000
 - Employee & Spouse - \$2,000
 - Employee & Child - \$1,500
 - Family — 2,000The Annual Price Difference in PPO and Medical Plans
 - Employee - \$1,049 (6 employees)
 - Employee & Spouse - \$2,305 (no employees)
 - Employee & Child - \$1,770
 - Family — 3,238 (1 employee)

*We need a motion to accept the HSA contributions.

7. Lynn mentioned that the January — February 2019 water usage has been 5-6% lower, but there is no exact reason for it.
8. Mike asked if there were any updates on the FEMA reimbursements and Lynn said there weren't any.

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** We need a motion to pay the bills: Electronic Payments 43-2019 - 79-2019 and 82-2019 -142-2019 and Check 36340 – 36348

Village Administration – Village Administrator, Greg Roberts

1. Local Government Fund Formula - Greg discussed the new formula that has been proposed to use for distributing funds from the local government fund. Greg will be responding to the letter we received and advising of our displeasure with the distribution planned for New Richmond. He hopes we can get the County aligned with our thinking.
2. Liberty Landing Capital Budget Project - Greg has been working on updates to the River Front Capital
3. Budget Project — Liberty Landing. He and Mary will be meeting with Commissioner David Painter on March 12th to discuss this project application and the disbursements of local government fund money.
4. Grants - Greg discussed two grants we're planning to submit: AARP - for amounts up to \$5,000 for beautification
5. Connect Clermont —for amounts up to \$10,000. Submission criteria is very vague. One of the criteria is for "Vibrancy".
6. Greg mentioned that Ohio Township has entered into a Rumpke contract and he's interested to see what, if any impact, the Village will see from it.
7. Greg provided an update on efficient water meters. The anticipated cost to implement them will be in the range of \$225,000 - \$275,000. Companies who sell them say there is a revenue increase after implementation of 10-20% because of the improved accuracy of the meters. He's looking at meters with "drive-by reading capability". The technology is called ultrasonic. He's been compiling a spreadsheet and comparing information.
8. The water and sewer departments are getting a new utility vehicle, a Ford Escape SUV. It's a trade in.

Police Department – Interim Chief Mike Couch

1. Personnel Changes - We have one new employee; Patriot, our new drug dog.
2. The department is working on a MOU (memorandum of understanding) to compensate Jason for the food, medical costs, and basic expenses for Patriot. Jason will work up a draft with our Solicitor, Scott Sollmann.
3. Mike received an update from the Ford distributor on the new vehicles the department is getting. One will be fitted with the appropriate dog equipment.
4. Charles Sailor, Evidence Coordinator, has earned some additional credentials. Also, the department has some new Evidence software.
5. ***Mike stated the Policies Document they've been working on has been sent to Scott. It's very comprehensive and covers 129 situational policies. It includes areas like use of cameras, use of force, and vehicle pursuit. Once it's approved, he'll provide a copy to everyone. It meets normal standards and state and federal requirements. There'll be a 2-3 month roll-out and will meet (OLEA) Ohio Law Enforcement Standardization Accreditation.
6. The Highway cameras and the hardware is here. The engineers will be in town the week of March 4th. The cameras will be at both ends of US 52 as you enter the Village and at primary intersections. The portable "hand-helds" can be placed in other spots. Residents are calling the department asking for cameras on their streets because people are driving too fast.

Fire/EMS Department – Chief Vince Bee

1. Personnel Changes — Mike Kinnard is resigning. The department is requesting the acceptance of his resignation. He's been a paid per call Firefighter. Mike has served the community for 25+ years. He leaves in good standing and we wish him well in the future. He stated family obligations for his decision. We need a motion to accept the resignation of Mike Kinnard.

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Comments made at the 03/12/2019 Council meeting during the Personnel & Finance Committee report:

***Paul Vanderbosch: Does the Police Department's Policies document covering 129 situational policies have to be approved by Scott (Sollmann) or by Council?
Chief Couch: Once Scott (Sollmann) reviews, Council will be provided a copy.

Voted on at the 03/12/2019 Council meeting as requested during the Personnel & Finance Committee report:

*Mary Allen made the motion to accept the HSA contributions; seconded by Melanie Slade.
Comments: Paul Vanderbosch feels the single plan's cost should be proportionate to what a family plan's costs are.

Mrs. Slade: yes	Mr. Vanderbosch: no
Mr. Feldkamp: yes	Ms. Ploucha: yes
Mr. Skeene: yes	Ms. Allen: yes

** Mary Allen motioned to pay the following bills: Electronic Payments 43-2019 to 79-2019 and 82-2019 to 142-2019 and Check 36340 – 36348; seconded by Gary Skeene.

Mrs. Slade: yes	Mr. Vanderbosch: yes
Mr. Feldkamp: yes	Ms. Ploucha: yes
Mr. Skeene: yes	Ms. Allen: yes

Safety, Laws & Rules Committee

The meeting was called to order March 11, 2019 at 3:30 pm. **Present:** Members Richard Feldkamp, Gary Skeene, Paul Vanderbosch Staff: Chief Vince Bee, Interim Police Chief Mike Couch, Administrator Greg Roberts, Guest: Tom Wulker

- Vince Bee reported that Quint 36 is back in service after repairs and testing. Repairs were just under \$2,095. He also mentioned that Mike Kinnard has resigned and left the department in good standing.
- Greg Roberts plans to have a permanent flag pole installed by the Veterans Memorial.
- He was interviewed by Fox 19 about the speed cameras.
- Duke has begun its planned work on Bethel New Richmond ("BNR") Road.
- Two of the speed cameras have been installed at BNR Road and at Front Street and US 52. Greg also indicated that if State law about speed cameras does change, we would not owe the vendor for its work to date.
- Greg is working with Vince and the Solicitor to draft a fire code/zoning violation ordinance that would include fines.
- The Village had its first zoning violation case in Mayor's Court the Village prevailed in the case.
- Mike Couch reported that the 2019 Ford Explorer with the police interceptor package is here.
- The equipment for our canine officers has to be installed.
- Our new canine office Patriot is here. He is a two-year old German shepherd, weighing in at 105 pounds and acts like a puppy.
- He and Elko have been slowly introduced to one another and Elko is "adjusting." Sgt Mallott and Patriot will be going to West Virginia for two weeks training.

The meeting adjourned at 4:25 pm

Public Works/Parks/Recreation Committee

The Public Works Committee met on Monday, March 4, 2019. Meeting began at 6:30 pm
Members present - Mary Allen Council Member, Becky Ploucha Council Member, Melanie Slade Council Member and Greg Roberts Village Administrator.
Discussion Topics:

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1. Elect of a committee chairperson for the year. Mary Allen nominated Melanie Slade and it was seconded by Becky Ploucha. All voted in favor and Melanie Slade was elected.
2. Start time of meeting is being moved from 6:00 pm to 6:30 pm. Mary Allen made a motion to change the time and it was seconded by Becky Ploucha. All voted in favor.
3. Greg Roberts mentioned that he and Councilwoman Mary Allen (in place of Mayor Ramona Carr) will be meeting with Clermont County Commissioner Dave Painter, on Tuesday, March 12th, to discuss the Liberty Landing Project along the riverfront.
4. Greg and Andrew Gephardt are currently working on a couple small grants.
5. Greg mentioned the new water meter drive-by systems that are being considered and there have been 5 or 6 proposals provided so far that are being discussed.
6. Greg mentioned the 2018 Ford Escape, that was previously approved for purchase for the Utilities Dept (with the old truck used as a trade-in) was picked up on Monday, March 4th.

Meeting adjourned at 7:15 pm

Ad Hoc Economic Development Committee

Members present - Mary Allen, Committee Chairwoman; Melanie Slade, Council member; Greg Roberts, Village Administrator; David Vornholt, NROBA; Michael Findlan, Planning Commission Chair

- Initial planning discussions for the 2019/2020 Action Plan
- Preliminary ideas were shared. Members were asked to come to the next meeting with more complete concrete ideas for discussion.
- Jan. - March, the Committee has been meeting once per month. There was discussion related to restarting the bi-weekly Committee meetings in April going through December 2019
- NROBA Update from David

Ramona Carr, Mayor: absent

Scott Sollmann, Solicitor: absent

Theresa Leigh, Clerk of Council: Nothing to report

Legislation

First Reading:

ORDINANCE 2019-04 AN ORDINANCE AUTHORIZING ADOPTION OF AN ALTERNATIVE METHOD OF APPORTIONMENT OF THE UNDIVIDED LOCAL GOVERNMENT FUND.

ORDINANCE 2019-05 AN ORDINANCE APPROVING, ADOPTING AND ENACTING REGULATIONS ON CHRONIC NUISANCES.

Second Reading:

Third Reading:

Interim Police Chief Mike Couch:

Officer K9 Elko was recently involved in an incident which resulted in several thousands of dollars and over a pound of illegal narcotics being seized.

Fire/EMS Chief, Vince Bee:

Mike Kinnard is resigning stating family obligations for his decision. The department is requesting the acceptance of his resignation.

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Mary Allen motioned to accept the resignation of Mike Kinnard effective March 12th, 2019; seconded by Gary Skeene.

Mrs. Slade: yes	Mr. Vanderbosch: yes
Mr. Feldkamp: yes	Ms. Ploucha: yes
Mr. Skeene: yes	Ms. Allen: yes

CALL OF MEMBERS:

Vanderbosch - Frisch's hasn't been sold but it is currently for sale.

Allen - I may draft Frisch's a letter letting them know what having the restaurant means not just to me personally but also its importance as a business in the Village.

Ploucha - It worries me that if Frisch's does sell it may become just another empty storefront.

Skeene - Nothing to report

Feldkamp - Frisch's used to be called Big Mama's when it was owned by Jimmy Bill Warden.

Slade - Nothing to report

Comments from audience:

David Vornholt: NKU students dug up an area where the old Parker Academy was located and found information related to a New Richmond resident who attended the Academy; her name was Eliza Archard Connor. Eliza was born in 1838 and went on to write thousands of books and magazine articles relating to women's issues of the day. Many of her articles were written under the name "Zig". You can find all this information and more on the internet.

Patrick Blair: What does the Street Department do on a daily basis when there's no snow or other emergencies to attend to; do they have a daily checklist they follow? I feel it's a good time to get caught up with things such as cutting brush from around signs and guard railings as well as clearing drains and ditches around town.

Greg Roberts: We have a gentleman who's ran the Street Department for over 20 years who I trust knows what needs to be done. Recently, the Department has been busy clearing drains.

Richard Feldkamp motioned to adjourn the meeting at 8:14 PM, seconded by Becky Ploucha.

Mrs. Slade: yes	Mr. Vanderbosch: yes
Mr. Feldkamp: yes	Ms. Ploucha: yes
Mr. Skeene: yes	Ms. Allen: yes

Meeting adjourned at 8:15 PM.

Spencer Carr
Mayor

Shirley Leigh
Clerk of Council

Mary Allen, Vice Mayor