

RECORD OF PROCEEDINGS

Minutes of Village of New Richmond Council Meeting
BARRETT BROTHERS Form 6101

Held July 09, 2019

July 9th, 2019

COUNCIL MEETING

New Richmond Village Council met in Council Chambers in regular session on Tuesday, July 9th, 2019 at 7:00 p.m. **Present Council Members:** Mary Allen, Paul Vanderbosch, Melanie Slade, Richard Feldkamp, Gary Skeene, Becky Ploucha
Administration: Mayor Ramona Carr, Village Administrator Greg Roberts, Clerk of Council Theresa Leigh
Department Heads: Fire/EMS Chief Vince Bee and Asst. Chief Tim Feldkamp; Interim Police Chief Mike Couch and Sgt. Jason Mallott

Absent: Scott Sollmann absent due to conflicting work engagement

Also attending:

Donna Catron
 Louise Frost
 David Vornholt
 Nancy Swats

Visitors

David Vornholt – David asked if the Village had made a decision about putting money toward the cost of repairing and painting the wall along Front St. Mayor Carr asked Greg to have someone look and advise on the structure of the wall and report back at the next Council meeting; if the wall needs repair due to a safety issue then the Village will pay for it.

Donna Catron – Donna reported the fire hydrant near her 407 Union St. home is leaking and has been for years; she would like to know when this will be fixed. Asst. Fire/EMS Chief Tim Feldkamp said Ken with the Water Dept. told him the leak will be repaired this week.

Minutes of the June 25th, 2019 Regular Council meeting were presented for approval.

Comments:

Paul Vanderbosch (1) asked the Mayor for an update on the homeless in the area and (2) requested the Clerk clarify his statement regarding Narcan; Paul was asking Asst. Fire/EMS Chief Feldkamp if we can bill *the patient* for Narcan administered.

Councilperson Feldkamp motioned to approve Minutes of the June 25th, 2019 Regular Council meeting; seconded by Councilperson Allen.

Mrs. Slade: yes	Mr. Vanderbosch: yes
Mr. Feldkamp: yes	Ms. Ploucha: yes
Mr. Skeene: absent	Ms. Allen: yes

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ADMINISTRATOR’S REPORT - Greg Roberts, Village Administrator:
Community Sign: Greg reported the Community sign is in need of repair. Mayor Carr said the Village would see this is taken care of.
Union Station: HPA’s engineers are (1) reviewing the large detention pond to ensure it meets our subdivision standards and (2) seeking EPA permits for sewer and water infrastructure.
2020 Capital Budget Proposal: Greg and Andrew continue to work on improving the 2018 Riverfront Improvement proposal and will re-submit before the October 18th deadline.
July 4th: Congratulations and thanks to volunteers with the VFW Post 6770 for a successful 4th of July event. Thanks to the NRPD, Fire and EMS for their contributions towards a safe event. To my knowledge no major incidents occurred.

COMMITTEE REPORTS *(Provided below is a synopsis for each report; to obtain a full copy please visit the Administrative office.)*

Personnel & Finance Committee Report from meeting held 7-8-2019
Finance/Budget - Fiscal Officer Lynn Baird

- Nuisance properties available through “forfeited land sales” - 619 Market St. and the vacant lot at Main & Center STs - have sold.
- RITA increased the local income tax processing service fee; from an initial fee of 3% to 3.46%.
- With the closing of Frisch’s and the New Richmond School System building changes, the Village is looking at receiving \$20,000. less in water and sewer revenues as based on high level estimates.
- The Personnel & Finance Committee reviewed all checks and electronic payments for the month of June 2019; we need a motion to pay these bills.*

Village Administration - Village Administrator Greg Roberts: Reported an increase in the amount of mowing this year due to the volume of rain we’ve experienced. Greg also discussed whether we should consider asking Ohio and Pierce TWP’s to help with the mowing and clean-up of Bethel-New Richmond Rd. and Short Hill.

Police Department - Interim Police Chief, Mike Couch: Shared a memo of understanding received from an NRPD officer for consideration of a market adjustment in his salary, which led to a discussion where it was decided Department heads would: (1) provide a recommended wage scale for positions in their departments (2) review wage scale and/or cost of living adjustments as part of the annual budget process (3) perform annual performance reviews.

Paul Vanderbosch: inquired as to whether the use of Village vehicles should be included as a benefit on W-2’s of the individual(s) who drive them home. The Committee will follow up with Lynn and Scott.

Fire/EMS Department - Chief Vince Bee: Recommended hiring Mollie McDaniel, Tim Nelson and Ryan Pickering**, asked for a salary adjustment for Daniel Cayse*** and requested Josh Hughes’ removal from probation along with a salary adjustment.*****

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After the Department updates, the Personnel & Finance Committee motioned to enter into Executive Session pursuant to Ohio Revised Code Section 121.22(G)(1) to discuss the employment and compensation of public employees. After motioning to end the Executive Session, the Committee re-convened to the Regular meeting and then adjourned.

Items voted on at the 07/09/2019 Council meeting, as requested during the Personnel & Finance Committee report:

* Motion to pay June 2019 bills. Councilperson Allen motioned to approve paying the bills of June 2019; seconded by Councilperson Slade.

Mrs. Slade: yes	Mr. Vanderbosch: yes
Mr. Feldkamp: yes	Ms. Ploucha: yes
Mr. Skeene: yes	Ms. Allen: yes

** Motion to hire Mollie McDaniel, Tim Nelson and Ryan Pickering. Councilperson Allen motioned to approve the hiring of Mollie McDaniel as a Volunteer/paid per call trainee and Tim Nelson as an Administrative Volunteer (both being unpaid positions) and Ryan Pickering as a paid part-time firefighter/paramedic at the rate of \$13.65; Ryan will pay into Social Security and serve a one year probation. McDaniel's, Nelson's and Pickering's effective hire date will be 7-9-2019; seconded by Councilperson Skeene.

Mrs. Slade: yes	Mr. Vanderbosch: yes
Mr. Feldkamp: yes	Ms. Ploucha: yes
Mr. Skeene: yes	Ms. Allen: yes

*** Motion to approve Daniel Cayse's salary adjustment. Councilperson Allen motioned to approve Daniel Cayse's salary adjustment from \$13.00 to \$13.65 effective 7-5-2019; seconded by Councilperson Slade.

Mrs. Slade: yes	Mr. Vanderbosch: yes
Mr. Feldkamp: yes	Ms. Ploucha: yes
Mr. Skeene: yes	Ms. Allen: yes

**** Motion to approve removing Josh Hughes from probation and adjusting his rate of pay. Councilperson Allen motioned to approve removing Josh Hughes from probation and adjusting his rate of pay to \$16.00 beginning July 19, 2019; seconded by Councilperson Ploucha.

Mrs. Slade: yes	Mr. Vanderbosch: yes
Mr. Feldkamp: yes	Ms. Ploucha: yes
Mr. Skeene: yes	Ms. Allen: yes

Safety, Laws & Rules Committee report from meeting held 7-8-2019

Administrator - Greg Roberts: Reported he had received responses from three of the four individuals who had received a registered letter from the Solicitor regarding the dogs at 630 Willow St. Greg and NRPD Chief Couch noted the speed cameras are not operational as of July 1, 2019 as a result of the new legislation enacted by Ohio.

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Fire/EMS - Chief Vince Bee and Asst. Chief Tim Feldkamp: Vince and Tim demonstrated the use of, a CPR assist device and discussed its benefits. The CPR assist device costs approximately \$9300.*****

NRPD – Chief Mike Couch: The 4th of July went well with no crowd problems reported. Mike will check with our Solicitor with respect to the speed cameras.

Comments made and items voted on at the 07/09/2019 Council meeting after the Safety, Laws, Rules Committee report:

***** Motion to approve purchase of a CPR assist device. Councilperson Vanderbosch motioned to approve the \$9300. for the purchase of a CPR assist device; seconded by Councilperson Allen.

Mrs. Slade: yes	Mr. Vanderbosch: yes
Mr. Feldkamp: yes	Ms. Ploucha: yes
Mr. Skeene: yes	Ms. Allen: yes

Comment: Paul Vanderbosch mentioned he spoke with Chief Bee and billing the patient for Narcan administered would simply not be worth the time nor the aggravation.

Public Works/Parks/Recreation Committee report from meeting held 7-8-2019

Greg Roberts:

- Progress made with the Promenade Park design after meeting with Brandstetter/Carroll.
- Details are in the works for the repairs to the retaining wall and culvert on Bethel New Richmond Rd.
- Currently taking bids for paving Bethel-New Richmond Rd from Regatta/Watkins Hill Road down to the curve by the apartment buildings.
- Preliminary sketch for the Liberty Landing Park project is being worked on.
- In contact with HPA Development regarding the Union Station streetlights

Mary Allen: Suggested the Fall season for the repairing/painting of Front St. wall. Asked for updates on the Veterans Memorial; Greg said the plans are being finalized with the contractor.

Becky Ploucha: Asked about bids for the Sewer plant sleeve/lining project. Greg reported a bid was accepted by Council for the sewer lining and infiltration reduction project.

Comments made at the 07/09/2019 Council meeting after the Public Works/Parks/Recreation Committee report: Paul Vanderbosch asked if the Village is paying for the Regatta/Watkins Hill down the Bethel-New Richmond Rd curve paving project. Greg said yes.

Economic Development Committee report from meeting held 7-9-2019

- Discussed the 2019-2020 Action Plan which included networking with various individuals in the county, as well as neighboring communities and the revamped Renaissance New Richmond under the New Richmond Redevelopment Corporation.

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Comments made at the 07/09/2019 Council meeting after the Economic Development Committee report: Mary Allen feels quarterly meetings with the Garden Club, NROBA, REDI etc. might be beneficial.

DEPARTMENT HEADS

Interim Police Chief - Mike Couch: Reported on NRPD action in the past two weeks including the writing of 14 misdemeanor citations, the making of 4 felony arrests and Patriot K-9 involvement in 26 search and seizures. Chief Couch hopes Council will approve the Lexipol policies after reviewing them.

Fire Chief - Vince Bee: The NRFD received a \$2879. grant marked for training and equipment.

Ramona Carr, Mayor: Nothing to report

Scott Sollmann, Solicitor: Absent

Theresa Leigh, Clerk of Council: Nothing to report

LEGISLATION

First Reading:

**ORDINANCE 2019-08 ORDINANCE AMENDING AND ADDING
SCHEDULE NUMBERS TO THE NEW RICHMOND RECORDS
RETENTION MANUAL**

Second Reading:

Third Reading:

**RESOLUTION 2019-07 A RESOLUTION AUTHORIZING THE
SUBMITTAL OF THE 2020 TAX BUDGET**

Councilperson Allen motioned to approve Resolution 2019-07: A Resolution authorizing the submittal of the 2020 tax budget; seconded by Councilperson Feldkamp.

Mrs. Slade: yes
Mr. Feldkamp: yes
Mr. Skeene: yes

Mr. Vanderbosch: yes
Ms. Ploucha: yes
Ms. Allen: yes

**RESOLUTION 2019-08 A RESOLUTION AMENDING 2019
APPROPRIATIONS**

Councilperson Feldkamp motioned to approve Resolution 2019-08: A Resolution amending 2019 appropriations; seconded by Councilperson Allen.

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Mrs. Slade: yes
 Mr. Feldkamp: yes
 Mr. Skeene: yes

Mr. Vanderbosch: yes
 Ms. Ploucha: yes
 Ms. Allen: yes

CALL OF MEMBERS:**Vanderbosch** – Nothing**Allen** – Nothing**Ploucha** – Nothing**Skeene** - Nothing**Feldkamp** – Nothing**Slade** - Nothing**Comments from audience:**

Louise Frost – Louise asked if there were any updates on the 630 Willow St. dogs. Mayor Carr said Solicitor Scott Sollmann was told by the dog owners that the dogs will be removed from the Village. Greg Roberts said he will follow up to ensure the dogs have been removed.

Nancy Swats – Nancy asked if there was any news about the Frisch's property. Greg said owner Mr. Maier listed the property the building sits on plus the 14 acres he owns behind the building.

David Vornholt – David reminded us how fortunate we are to have this beautiful river valley to enjoy and how anyone can become a hero in their own community. With that, he shared how every Hero story has 3 parts: (1) Accept the challenge (2) Make the journey and (3) Bring the treasure home!

Councilperson Allen motioned to adjourn the meeting at 7:56p.m; seconded by Councilperson Ploucha.

Mrs. Slade: yes
 Mr. Feldkamp: yes
 Mr. Skeene: yes

Mr. Vanderbosch: yes
 Ms. Ploucha: yes
 Ms. Allen: yes

Meeting adjourned at 7:56 p.m.

Samora Carr

Mayor

Theresa Leigh

Clerk of Council