**August 13th, 2019**

**COUNCIL MEETING**

New Richmond Village Council met in Council Chambers in regular session on Tuesday, August 13th, 2019 at 7:00 p.m. **Present** Council Members: Mary Allen, Paul Vanderbosch, Melanie Slade, Richard Feldkamp, Gary Skeene, Becky Ploucha Administration: Mayor Ramona Carr, Village Administrator Greg Roberts, Clerk of Council Theresa Leigh Department Heads: Fire/EMS Chief Vince Bee and Asst. Chief Tim Feldkamp; Interim Police Chief Mike Couch

**Also attending**:

David Peters – 702 Washington St.

Allen Forbes

David Vornholt/NROBA – 310 Susanna Way

Todd Wuerdeman – 300 Susanna Way

Nancy Swats – 104 Susanna Way

Rebecca Vaske

Mayor Carr opened the meeting with the Pledge of Allegiance.

Minutes of the July 23rd, 2019 Regular Council meeting were presented for approval.

Councilperson Allen motioned to approve Minutes of the July 23rd, 2019 Regular Council meeting; seconded by Councilperson Skeene.

Mrs. Slade: yes Mr. Vanderbosch: yes

Mr. Feldkamp: yes Ms. Ploucha: yes

Mr. Skeene: yes Ms. Allen: yes

**Visitors:**

David Vornholt: David asked on behalf of the New Richmond Ohio Business Association:

* if a decision had been made regarding the wall repair. *Mayor Carr said we will await the structural report before making a decision.*
* which Committee the NROBA would approach to discuss the possibility of selling Veteran’s memorial bricks again. *Mayor Carr stated it would be the Public Works Committee.*

David Peters/Allen Forbes: David Peters introduced both himself and Allen Forbes; David is a location scout for the movie industry and Allen is his manager.

Allen proposed an opportunity to film several movie scenes at the Susanna’s Guest House in New Richmond on the dates September 9 through the 14th and requested needed street closures – tentatively on Western Ave. between Washington and Hamilton streets.

Councilperson Allen motioned to approve street closings for the September 9th - 13th, 2019 movie filming contingent upon receiving at the August 27th Council meeting the level of detail needed: a street map, dates and times of filming, etc.; seconded by Councilperson Skeene.

Mrs. Slade: yes Mr. Vanderbosch: yes

Mr. Feldkamp: yes Ms. Ploucha: yes

Mr. Skeene: yes Ms. Allen: yes

* Todd Wuerdeman: Todd thanked everyone for their hard work on River Days, including the Police and Fire/EMS teams, and said it was the best one in all the 14 years he’s lived here.

**ADMINISTRATOR’S REPORT - Greg Roberts, Village Administrator:**

Greg reported on the following:

* A new bandstand awning will be installed August 14th, weather permitting.
* He is still waiting on a 2nd bid for the painting and repair of the WPA wall. He also requested a civil engineer have a look at the wall and advise on the soundness of its structure.
* Work on the Veterans Memorial is still in progress. Greg went on to say he would be happy to work with any civic group interested in working on the memorial.
* Greg requested street closures, for the August 17th Scott McDowell 5K sponsored by the Boys and Girls Club.

Councilperson Skeene motioned to approve street closures for the Scott McDowell 5K held August 17th, 2019; seconded by Councilperson Slade.

Mrs. Slade: yes Mr. Vanderbosch: yes

Mr. Feldkamp: yes Ms. Ploucha: yes

Mr. Skeene: yes Ms. Allen: yes

**COMMITTEE REPORTS** (*Provided below is a synopsis for each report; to obtain a full copy please visit the Administrative office.*):

**Personnel & Finance Committee Report from meeting held 8-12-2019**

The Committee discussed and agreed salary increases will (1) be factored into the annual performance review process and (2) become part of the annual budgeting process.

Finance/Budget - Fiscal Officer Lynn Baird

Lynn reported the following pertaining to 2019 Appropriation changes:

* + Changes will be needed if there are any 2019 increases
  + Cemetery may need funds for additional mowing
  + We have a grant for the Bethel-New Richmond Road paving

Regarding the 2020 Budget, Lynn (1) requested Department heads send her a list of any anticipated 2020 purchases and (2) noted that 2020 transfers from the General Fund could be less than 2019.

The Committee has reviewed all checks and electronic payments for the month of August 2019; we will need a motion to pay the bills.**\***

Village Administration - Village Administrator Greg Roberts: Greg reported bids have been solicited for the Bethel-New Richmond paving work.

Police Department - Interim Police Chief, Mike Couch: Chief Couch would like to bring on Ken Grossman as an unpaid voluntary auxiliary officer effective 08/13/2019. **\*\***

Fire/EMS Department - Chief Vince Bee:

Vince is recommending Council accept:

* The reclassification of Lieutenant Josh Hughes, from full-time Firefighter/Paramedic to part-time Paramedic effective 08/25/2019. He will remain a Paramedic only for a while in transition. **\*\*\***
* The resignation of Part-time Paramedic/Fire Fighter, Brian Dutlinger, effective August 13, 2019. He leaves in good standing. **\*\*\*\***
* Giving Asst. Fire Chief Tim Feldkakmp a raise to $55,000.00 effective next pay period. \*\*\*\*\*

*Items voted on at the 08/13/2019 Council meeting, as requested during the Personnel & Finance Committee report:*

\* Councilperson Allen motioned to approve paying the bills of August 2019; seconded by Councilperson Skeene.

Mrs. Slade: yes Mr. Vanderbosch: yes

Mr. Feldkamp: yes Ms. Ploucha: yes

Mr. Skeene: yes Ms. Allen: yes

\*\* Councilperson Allen motioned to accept Ken Grossman as an unpaid voluntary auxiliary officer effective 08/13/2019; seconded by Councilperson Slade.

Mrs. Slade: yes Mr. Vanderbosch: yes

Mr. Feldkamp: yes Ms. Ploucha: yes

Mr. Skeene: yes Ms. Allen: yes

\*\*\* Councilperson Allen motioned to accept the reclassification of Lieutenant Josh Hughes, from full-time Firefighter/Paramedic to part-time Paramedic effective 08/25/2019; seconded by Councilperson Feldkamp.

Mrs. Slade: yes Mr. Vanderbosch: yes

Mr. Feldkamp: yes Ms. Ploucha: yes

Mr. Skeene: yes Ms. Allen: yes

\*\*\*\* Councilperson Allen motioned to accept Brian Dutlinger’s resignation effective August 13, 2019; seconded by Councilperson Feldkamp.

Mrs. Slade: yes Mr. Vanderbosch: yes

Mr. Feldkamp: yes Ms. Ploucha: yes

Mr. Skeene: yes Ms. Allen: yes

\*\*\*\*\* Councilperson Allen motioned to accept giving Asst. Fire Chief Tim Feldkamp a raise to $55,000.00 effective next pay period; seconded by Councilperson Skeene.

Mrs. Slade: yes Mr. Vanderbosch: yes

Mr. Feldkamp: abstain Ms. Ploucha: yes

Mr. Skeene: yes Ms. Allen: yes

**Safety, Laws & Rules Committee report from meeting held 8-12-2019**

Administrator - Greg Roberts: Greg introduced David Peters, who talked about the filming of several scenes of a sequel to the “*Wrong Turn*” movie series in New Richmond.

Fire/EMS - Chief Vince Bee and Asst. Chief Tim Feldkamp: Chief Bee and Asst. Chief Feldkamp met with NREVSD and the new superintendent, Tracy Miller, to discuss the school emergency plans.

NRPD – Chief Mike Couch: Chief Couch reported 3 sections of the Police Policy & Procedures manual are ready for Council action. Chief also reported 672 speed camera violations were issued; 404 of those tickets have been paid.

**Public Works/Parks/Recreation Committee report from meeting held 8-12-2019**

Bruce Brandstetter, of Brandstetter Carroll, shared proposals for the following upcoming projects: Liberty Landing, the Promenade, and storm wall improvement on Bethel New Richmond Rd.

Greg Roberts: Greg would like to use the $6,000.00 Duke Foundation grant for paying Brandstetter Carroll to assist in the planning phase for the Liberty Landing 200 State Capital Budget Project. **\*\*\*\*\*\***

*Comments made at the 08/13/2019 Council meeting after the Public Works/Parks/Recreation Committee report:*

\*\*\*\*\*\* Councilperson Slade made the motion to approve using the $6,000.00 Duke Foundation grant to pay Brandstetter Carroll for their assistance in the planning phase for the Liberty Landing 200 State Capital Budget Project; seconded by Councilperson Allen.

Mrs. Slade: yes Mr. Vanderbosch: yes

Mr. Feldkamp: abstain Ms. Ploucha: yes

Mr. Skeene: yes Ms. Allen: yes

**Economic Development Committee report from meeting held 8-13-2019**

Mary Allen has been working with others to develop a multi-organizational Economic Development meeting.

**DEPARTMENT HEADS**

**Interim Police Chief - Mike Couch**: Chief Couch stated both River Days and Harleys Against Heroin were huge successes.

**Fire Chief - Vince Bee**: Chief Bee thought River Days was a fantastic event.

**Ramona Carr, Mayor**: Nothing to report

**Scott Sollmann, Solicitor**: Nothing to report

**Theresa Leigh, Clerk of Council:** Nothing to report

**LEGISLATION**

First Reading:

**RESOLUTION 2019-09** A RESOLUTION AUTHORIZING THE VILLAGE OF NEW RICHMOND IN CLERMONT COUNTY, OHIO, TO ENTER INTO A CONTRACT WITH THE DIRECTOR OF TRANSPORTATION REGARDING THE BRIDGE INSPECTION PROGRAM SERVICES.

**RESOLUTION 2019-10** A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR, VILLAGE OF NEW RICHMOND, TO PREPARE AND SUBMIT APPLICATIONS TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION (HEREAFTER REFERRED TO AS OPWC) STATE CAPITAL IMPROVEMENT PROGRAM AND TO EXECUTE CONTRACTS AS REQUIRED AND DECLARING IT AN EMERGENCY.

Councilperson Allen made the motion to suspend the 3 reading rule for Resolution 2019-10; seconded by Councilperson Feldkamp.

Mrs. Slade: yes Mr. Vanderbosch: yes

Mr. Feldkamp: yes Ms. Ploucha: yes

Mr. Skeene: yes Ms. Allen: yes

Councilperson Allen made the motion to approve Resolution 2019-10 A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR, VILLAGE OF NEW RICHMOND, TO PREPARE AND SUBMIT APPLICATIONS TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION (HEREAFTER REFERRED TO AS OPWC) STATE CAPITAL IMPROVEMENT PROGRAM AND TO EXECUTE CONTRACTS AS REQUIRED AND DECLARING IT AN EMERGENCY; seconded by Councilperson Skeene.

Mrs. Slade: yes Mr. Vanderbosch: yes

Mr. Feldkamp: yes Ms. Ploucha: yes

Mr. Skeene: yes Ms. Allen: yes

Second Reading:

Third Reading:

**ORDINANCE 2019-08** AN ORDINANCE AMENDING AND ADDING SCHEDULE NUMBERS TO THE NEW RICHMOND RECORDS RETENTION MANUAL

Councilperson Skeene made the motion to approve Ordinance 2019-08 AN ORDINANCE AMENDING AND ADDING SCHEDULE NUMBERS TO THE NEW RICHMOND RECORDS RETENTION MANUAL; seconded by Councilperson Feldkamp.

Mrs. Slade: yes Mr. Vanderbosch: yes

Mr. Feldkamp: yes Ms. Ploucha: yes

Mr. Skeene: yes Ms. Allen: yes

**CALL OF MEMBERS:**

**Vanderbosch –** Nothing

**Allen –** Nothing

**Ploucha –** Nothing

**Skeene –** Gary would like to remind Council members posting on Facebook to think twice before posting negative remarks.

**Feldkamp –** Richard thanked the Village staff for their participation in River Days and he hope the next event just gets better.

**Slade** **-** Nothing

**Comments from audience:**

Nancy Swats – Nancy reported a dead limb tottering on a pole in Hausserman that needs to be removed before it falls down.

Rebecca Vaske – Rebecca said she agreed with Gary regarding negative Facebook posts by Council members; it’s important to support our Fire and Police departments.

David Vornholt told a story he recently heard from the guys down at the old Admin building. A mother duck was leading her 8 ducklings across the road when she walked over a grating. The 8 ducklings, being smaller in size, fell in. Officer Charles Saylor and Fire/EMTs, Thomas Mitchell and Jacob Vonder Meulen, responded. 6 of the ducklings were immediately rescued, but 2 were too far down to reach. Ever resourceful, Thomas pulled up duck sounds on his cell phone and directed into the opened grating, the 2 ducklings popped up to where they could be pulled out. All 8 ducklings were saved.

Councilperson Skeene motioned at 7:54 p.m. for Council to go into Executive Session in accordance with Ohio Revised Code §121.22(G)(3) to discuss pending or imminent litigation with the Village Attorney; seconded by Councilperson Feldkamp.

Mrs. Slade: yes Mr. Vanderbosch: yes

Mr. Feldkamp: yes Ms. Ploucha: yes

Mr. Skeene: yes Ms. Allen: yes

Councilperson Feldkamp motioned to return from executive session at 8:05 p.m.; seconded by Councilperson Slade.

Mrs. Slade: yes Mr. Vanderbosch: yes

Mr. Feldkamp: yes Ms. Ploucha: yes

Mr. Skeene: yes Ms. Allen: yes

Councilperson Allen motioned to adjourn the meeting at 8:09 p.m.; seconded by Councilperson Skeene.

Mrs. Slade: yes Mr. Vanderbosch: yes

Mr. Feldkamp: yes Ms. Ploucha: yes

Mr. Skeene: yes Ms. Allen: yes

Meeting adjourned at 8:09 p.m.

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**Mayor Clerk of Council**