

Food Vendor Contract
New Richmond River Days
August 2nd, 3rd, and 4th 2019

Business Name:	
Contact Person:	
Business Phone:	Home Phone:
Street Address:	
State:	Zip Code:

(NO ENTRIES ACCEPTED AFTER July 26th, 2019)
Make checks payable to New Richmond Riverfest, Inc.
Entries must be in by July 28th, 2019

Set-up

Each participant will be provided space and electricity. Participants requiring 220v need to setup at the event site at 10:00am on Thursday August 1st. **There will be someone there to indicate your location.**

NOTE: IT IS IMPORTANT THAT VENDORS NEEDING 220V OUTLET NOTIFY THE COMMITTEE AS SOON AS POSSIBLE TO INSURE AVAILABILITY!!

Electricity

Please list **all** equipment that will require electricity, such as coffee pots, toasters, etc.:

Item 1:
Item 2:
Item 3:
Item 4:
Item 5:
Item 6:

To: All Participants

Event: New Richmond RIVERDAYS

Date: August 2nd, 3rd, and 4th of 2019

Subject: Fire/EMS Department Requirements

LPG Grills and Cooking Units

1. LPG means "Liquid Petroleum Gas."
2. All booths are to have a minimum of a three (3) foot aisle on each side.
3. A portable fire extinguisher shall be maintained in a fully charged and operable condition. Extinguishers shall be conspicuously located where they will be readily accessible and immediately

available in the event of a fire. The minimum rating of the fire extinguisher shall be 10 B.C. You will not be permitted to open without an extinguisher.

4. All LPG tanks, hoses and fittings are to be U.L. approved (NFPA No. 58).
5. All LPG tanks must be secured and not sitting loose on the ground where they can be kicked over and damaged.
6. All LPG tanks, which are not securely mounted on another piece of equipment, must be equipped with a valve guard collar to protect the tank control valve from damage. This protective collar can be, and usually is, built right into most LPG tanks. If your tank(s) is not equipped with a collar, you may be able to add one to the threaded part of the top of the tank. Most LP dealers can supply you with the proper parts to upgrade your tanks if they are not properly equipped.
7. When changing tanks, make sure all fittings are tight and do not leak gas. (Use soapy water for this test.) Use only correct type of tool intended for this changeover.
8. All participants working in a booth with an LPG grill must be familiar with proper use of the grill.

Charcoal Grills

9. All charcoal grills are to be equipped with an ash collector underneath fire pit.
10. Ashes are not allowed to fall on the ground.
11. All ashes are to be placed in a metal container with a tight-fitting lid, (garbage can).
12. Charcoal is not to be stored under the charcoal grill.
- 13. A five (5) gallon bucket of water shall also be within the booth for emergency use only.**

Electric: (Coffee Makers, Grills Hot Plates, Etc.)

14. There are to be no defective or broken fixtures, switches, fixture cords, sockets, appliances, or other apparatus and devices.
All participants shall comply with CFPC- 1210-47.

General Requirements

15. When operating an outdoor cooking booth around large crowds, all participants must recognize the urgent need to practice fire prevention on its highest level. Therefore, all participants will be expected to be in complete compliance with all rules, regulations, and general safety practices or they will not be permitted to participate in the event.
16. Whether using your own equipment or if you have rented some of your cooking equipment, be sure it is in good mechanical working order and that all fittings are U.L. approved or from other nationally recognized testing laboratories.

Certificate of Insurance

Each booth operator is required to furnish a Certificate of Insurance when submitting his or her Contract. INSURANCE CERTIFICATE with a minimum of \$500,000.00 (five hundred thousand dollars) naming New Richmond **Riverfest**, Inc., and the Village of New Richmond as co-insured.

Grease Removal

Each booth is responsible for the removal of his or her grease at the end of the day. **DO NOT DUMP GREASE ON THE GROUND OR IN TRASH RECEPTACLES OR SEWERS.**

Forms

Your booth application, certificate of insurance and check made payable to New Richmond Riverfest, Inc. must be returned to New Richmond RIVERDAYS, P.O. Box 265, New Richmond, OH 45157 by July 21st, 2019. It is **mandatory** that you meet these deadlines. Health Department forms must be completed and mailed to Clermont County Health Department, 2291 Bauer Road, Suite 203, Batavia, OH 45103. If you have any questions relating to this form please call Scott at 513-732-7499, ext. 7614. If you have any questions concerning your space please contact

Business name:	
Contact Person:	
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Note: The committee reserves the right to alter (with the cooperation of the food booth participants) the menu so as to limit the number of food booths selling the same or like items. Preference will be given to the participant from whom the contract is first received.

There will be a maximum of six (6) items per booth.

ITEM	SELLING PRICE
1. _____	\$ _____
2. _____	\$ _____
3. _____	\$ _____
4. _____	\$ _____
5. _____	\$ _____
6. _____	\$ _____

PARTICIPATION FEE

The Participation fee is \$500.00 (Per Booth and or Trailer) **NON – REFUNDABLE** made payable to New Richmond Riverfest, Inc.

Please Indicate Enclosures

CERTIFICATE OF INSURANCE _____ SIGNED CONTRACT _____

CHECK FOR \$500.00 _____

TOTAL \$ _____

PICTURE OF YOUR BOOTH (must be included) _____

****THE COMMITTEE WILL SET LOCATION WITHIN THE EVENT AREA. NO EXCEPTIONS.****

INDEMNIFICATION

As part of the consideration hereof, participant agrees to hold harmless, and to indemnify New Richmond Riverfest, Inc. and the Village of New Richmond, its officers and directors, agent, employees, from and against all claims, damages, actions, liabilities, and expenses, including attorney fees, for all damages done to the property, personal injury and/or loss of life, arriving from, out of, or during the event by reason of participant involvement in the event, operation of their booth, or their occupancy or use of the property or any part thereof. Participants will be held responsible for any and all damages incurring with use of rental booths and equipment.

ICE WILL BE AVAILABLE TO PURCHASE AT THE INFORMATION BOOTH