

May 8, 2018

COUNCIL MEETING

New Richmond Village Council met in Council Chambers in regular session on Tuesday, May 8, 2018 at 7:00 pm. Present: Mary Allen, Paul Vanderbosch, Melanie Slade, Amanda Davidson, Richard Feldkamp and Gary Skeene - members; Ramona Carr, Mayor; Kelly Painter, Clerk; Scott Sollmann, Village Solicitor Assistant Fire/EMS Chief; Tim Feldkamp, Interim Police Chief; Mike Couch and Greg Roberts, Village Administrator.

Vince Bee, Fire/EMS Chief; absent due to surgery

Also attending:

David Vornholt-310 Susanna Way

Larry Prues- 1059 Bethel New Richmond Rd.

Todd Wuerdeman- 300 Susanna Way

Nick Waid- 814 Front Street

Terry Daniels- 404 Susanna Way

Minutes of April 24, 2018 Regular Council meeting were presented for approval. Gary Skeene motioned to approve, Seconded by Mary Allen.

Mrs. Slade: yes

Mr. Feldkamp: yes

Mr. Skeene: yes

Mrs. Davidson: abstain (absent 4-24)

Ms. Allen: yes

Mr. Vanderbosch: yes

Visitors:

Todd Wuerdeman-300 Susanna Way

Mr. Wuerdeman came to council to thank everyone for helping during the flood. He said the first responders were very helpful. He also wanted to express his thanks for the nuisance tree being cut down and the help with disposal of flood debris. Greg stated that the County provided the dumpsters.

David Vornholt- 310 Susanna Way

Mr. Vornholt came to give an update on the New Richmond Business Association. The Association has been blessed with good leaders however Christina Reissig feels that she needs to devote more time to her business. The Association is seeking a new leader.

Greg Roberts, Village Administrator:

County License Fee Proposal:

A special Board of Education meeting will take place next Monday May 14th at 7pm at the Market Street School. The subject of the meeting is the \$5 license fee to support county roads.

Mayor Carr will represent Council at the meeting. Questions were presented about Village residents/roads and how the fee will be handled.

Street Closure Request:

Greg requested street closures for County CVB sponsored Geo Woodstock event on May 23rd.

Gary Skeene motioned to close Front Street from Main to Union as reflected on the street closure map for the CVB Sponsored Geo Woodstock event on May 23rd from 9am-12am, Seconded by Amanda Davison.

Mrs. Slade: yes
Mr. Feldkamp: yes
Mr. Skeene: yes

Mrs. Davidson: yes
Ms. Allen: yes
Mr. Vanderbosch: yes

Salute to Volunteers:

Greg wanted to thank the numerous volunteers who have been volunteering at various places throughout the village (parks, memorials and cemeteries etc.).

Personnel & Finance, Paul Vanderbosch:

Present:

Committee Members: Gary Skeene, Paul Vanderbosch. Mary Allen.

Staff: Assistant Fire/EMS Chief Tim Feldkamp, Interim Police Chief Mike Couch, Village Administrator Greg Roberts, and Fiscal Officer Lynn Baird.

Lynn Baird, Fiscal Officer:

- Lynn introduced Brandon Christin from Horan Associates. He reviewed the self-insured health insurance plan available to the Village through CLG. CLG is the Center for Local Government, a cooperative of more than 17 government organizations. Horan manages the plan that covers 600 lives at present.
- By participating, we believe we could save premium dollars and through CLG have access to other programs including police training and an electric consortium.
- Distributed the April 2018 financial report. A motion is needed to pay bills 186-2018 through 373-2018 and warrants 36112 through 36123 included in the report. Bill and warrant numbers are not always consecutive.

| | | | | | |
|----------|-----------|--------|--|-----------|-------------|
| January | \$307,969 | May | | September | |
| February | \$208,696 | June | | October | |
| March | \$260,953 | July | | November | |
| April | \$242,802 | August | | December | |
| | | | | Total | \$1,020,420 |

Paul Vanderbosch motioned to pay bills 186-2018 through 373-2018 and warrants 36112through 36123, included in the April financial report, seconded by Mary Allen.

Mrs. Slade: yes
Mr. Feldkamp: yes
Mr. Skeene: -yes

Mrs. Davidson: yes
Ms. Allen: yes
Mr. Vanderbosch: yes

- Through April, 33% of the year, 30% of our appropriations have been spent; 39% of budgeted revenue has been realized.
- Appropriation changes will be needed for the amounts reimbursed for the ODOT fire damage; vehicle repairs; and higher legal expenses.

Greg Roberts, Village Administrator:

- Greg distributed a proposed Ordinance 2018-10 for discounted water/sewer tap fees to encourage residential building development in the Village.

Tim Feldkamp, Assistant Fire/EMS Chief:

- Chief Bee is recuperating from additional surgery on his hip.
- Mr. Feldkamp will bring forth personnel actions in his report.

Mike Couch, Interim Police Chief:

- The Chief recommends that Officer Jason Mallott be promoted to the vacant sergeant's position at a pay rate of \$24.00 per hour, effective May 9th, 2018. Jason indicated he will not need health insurance benefits.

Council Clerk Kelly Painter indicated that the effective date needs to May 11th, 2018 due to beginning of pay period.

- Chief Couch also distributed the revised job description for the Sergeant's position.

Paul Vanderbosch motioned to promote Officer Jason Mallott to the vacant sergeant's position at a pay rate of \$24.00 per hour, effective May 9th, 2018 with one-year probation, Seconded by Gary Skeene

Mrs. Slade: yes
Mr. Feldkamp: yes
Mr. Skeene: yes

Mrs. Davidson: yes
Ms. Allen: yes
Mr. Vanderbosch: yes

Richard Feldkamp, Safety/Laws/Rules Committee:

Present:

Committee Members: Gary Skeene, Paul Vanderbosch and Mayor Carr
Staff: Assistant Fire/EMS Chief Tim Feldkamp, Interim Police Chief Mike Couch, and Village Administrator Greg Roberts.

Mike Couch, Interim Police Chief:

- There is a parking problem in the Regatta sub-division across from the High School. Students from the school are parking in the sub-division. The students are taking up valuable parking area and the several vehicles are leaking oil. The street parking is public parking. Mike Couch will follow up with the school and see if anything can be done.
- The police department has made several drug related traffic stops.
- There should be outstanding money and an AR-9-millimeter rifle coming to the police department for a couple of drug related cases.
- Speed cameras were discussed:
 - Possible 5-year contract. Scott Sollmann needs to review the contract. Mike will forward a copy to Greg.
 - Cameras will cost \$20,000 to \$25,000 per fixed location. Mike purposed 5 possible locations.
 - The camera company will make and install signs as well as help educated the public.
 - A hand-held device will be included.
 - The system can be up and ready within 90 days of signing the contract.
 - A decision needs to be made regarding speed cameras.
- Parking ticket fines were discussed:
 - The parking fine has been \$5.00 for an extended period of time.
 - Council discussed possibly increasing the fine to \$25.00. There were concerns expressed regarding the amount and the ability to enforce parking restrictions.
 - Mayor Carr stated that the old parking Ordinance needs to be reviewed.

Greg Roberts, Village Administrator:

- Several campers have been removed from River Pines and are now sitting along Cobra Rd.
- The mobile home located at 700 Willow has been condemned and needs to be removed.
- The apartment building located at 619 Market St. has also been condemned. Greg stated that the property located at 619 Market St. has been foreclosed on and the lowest bid to demolish it was \$13,000.

Tim Feldkamp, Assistant Fire/EMS Chief:

Assistant Chief Feldkamp requested the following personnel changes.

- Hire as PPC effective 5/9/2018 the following:
 - Travis Stone Fire/EMS
 - Andrea Stone Fire/EMS
 - Rachel Smith EMS
 - Nicholas Wuest EMS
- Re-classify Rick Mattingly EMS from Part-time to PPC effective 5/9/2018

Richard Feldkamp motioned to hire as PPC Travis Stone Fire/EMS, Andrea Stone Fire/EMS, Rachel Smith EMS, Nicholas Wuest EMS with a 1-year probation and

reclassify Rick Mattingly EMS from PT to PPC, effective 5/9/2018.; Seconded by Gary Skeene

Mrs. Slade: yes
Mr. Feldkamp: yes
Mr. Skeene: yes

Mrs. Davidson: yes
Ms. Allen: yes
Mr. Vanderbosch: yes

Public Works, Mary Allen:

Present:

Committee Members: Greg Roberts, Melanie Slade and Mary Allen.

Committee Members absent: Amanda Davidson

Cemetery Maintenance:

- There was a brief discussion about cemetery maintenance at the Watkins Hill Cemetery. Chris Terry told Greg that it appeared that someone had done some spring clean-up at the cemetery before he began for the season. Greg told him that he was aware that a few residents had done some clean-up, but it wasn't expected to be a long-term activity.
- Greg also advised, that Steve and Shari Light poured concrete and raised a new flag pole at the cemetery. It looks very nice.

The Ducks and the New Richmond Riverfront:

- Greg has received some information that there would be a delayed response to the CDBG Grant application that was submitted for the Promenade.
- The committee had a brief discussion about comments from various citizens about the issue with the growing number of ducks along Susanna Way.

Economic Development, Mary Allen:

Present:

Members: Bob Lees (NROBA), David Vornholt (NROBA), Misty Troutt (NROBA), Betsy Mitchell-Price (resident), Gary Skeene (council member), Melanie Slade (council member), and Mary Allen (council member)

Members absent: Ramona Carr (mayor) and Mike Findlan (Planning Commission)

Note: Due to the early meeting time, the Mayor is always invited, but often not able to attend due to her work schedule.

Discussion:

Reviewed and discussed the 2017/2018 Action Plan to see what items have been completed and which we need to continue to work on. There was discussion about possible activities for the upcoming year.

Next Steps:

- Mary will update the Action Plan with the 5/8/2018 discussion points and create a 1st draft of the 2018/2019 Action Plan. She will send that draft to members of the committee for their input.
- Members will send their input to Mary and she and David Vornholt will create draft 2 which will be shared at the next meeting.

Mike Couch, Interim Police Chief:

- Mike distributed an updated Crime/Service report
- The new officer is doing well
- Mike expressed some concerns regarding the Golf Cart inspection process:
 - Possibly charge a fee
 - Should we continue to offer inspections
 - Restrict the hours available
 - Ordinance needs to be reviewed

Village Solicitor, Scott Sollmann:

Scott stated that the Records Commission met today, and legislation should be presented at the next council meeting regarding the new Records Retention schedule.

Ramona Carr, Mayor:

Mayor Carr would like to appoint a Ad Hoc Committee to review the pay-scale and job descriptions. She appointed Paul Vanderbosch, Melanie Slade, Greg Roberts, Vince Bee and Mike Couch.

Legislation:

First Reading:

ORDINANCE 2018-12:AN ORDINANCE AMENDING THE 2018 APPROPRIATIONS

RESOLUTION 2018 -04: Resolution Amending the Village of New Richmond Police Department Policy Manual to Include a Vehicles Pursuit Policy and a

Portable Audio-Video Recorders Policy

Second Reading:

ORDINANCE 2018-11:AN ORDINANCE APPROVING A TWO -YEAR LICENSE WITH NEW RICHMOND YOUTH SPORTS ASSOCIATION

Paul Vanderbosch expressed some concerns with entering into a 2-year contract with a new entity.

Third Reading:

None

CALL OF MEMBERS:

Vanderbosch – Paul expressed some concerns regarding cleaning up the vegetation in front of Village Hall.

Mayor Carr has instructed Greg to remove the bushes.

Paul Vanderbosch motioned to give village employees a 3% Cost of Living Raise, effective July 1st, 2018; seconded by Richard Feldkamp.

Discussion:

Several council members were concerned with making this decision without discussing it during Committee meetings first.

Paul Vanderbosch and Richard Feldkamp withdrew their motion.

Allen – Nothing to report

Davidson- Nothing to report

Skeene – Nothing to report

Feldkamp- Nothing to report

Slade- Nothing to report

Visitors:

Terry Daniels-404 Susanna Way:

Terry Daniels came to council with concerns regarding the cleanliness of the village. She would like to encourage home-owners to clean-up their property. She also expressed concerns regarding trash pick-up.

Mayor Carr stated that Andrew Gephardt is working on cleaning up our community.

Gary Skeene motioned to adjourn the meeting at 8:40PM, seconded by Amanda Davidson

Mrs. Slade: yes

Mr. Feldkamp: yes

Mr. Skeene: yes

Mrs. Davidson: yes

Ms. Allen: yes

Mr. Vanderbosch: yes

Meeting adjourned at 8:40 PM.

Mayor

Clerk of Council