

**June 12,2018**

**COUNCIL MEETING**

New Richmond Village Council met in Council Chambers in regular session on Tuesday, June 12,2018 at 7:00 pm. Present: Mary Allen, Paul Vanderbosch, Melanie Slade, Richard Feldkamp and Gary Skeene - members; Ramona Carr, Mayor; Kelly Painter, Clerk; Scott Sollmann, Village Solicitor Assistant Fire/EMS Chief; Tim Feldkamp, Fire/EMS Chief; Vince Bee, Interim Police Chief; Mike Couch and Greg Roberts, Village Administrator.

Amanda Davidson absent due to maternity leave

Also attending:

David Vornholt-310 Susanna Way

Todd Wuerdeman- 300 Susanna Way

Nick Way- 814 Front Street

Teresa Daniel- 404 Susanna Way

Laura Bucker- Xavier University

Kristen Curtis- 973 Old US 52

Lillie Clifton- 1137 Richey Rd. Felicity Ohio

Charles Buckingham- 117 Lights Pointe

Kerry Stamper- 2737-D Chestnut Lane

Jessica Smith, Lorry Stevens, and Larry Stevens III- 3441 St. Rt. 774 Bethel Ohio

Bob Lees- 1515 Indian Ridge

Mike Findlan-NR Planning Commission

Minutes of May 22, 2018 Regular Council meeting were presented for approval. Mary Allen motioned to approve, Seconded by Gary Skeene.

Mrs. Slade: yes

Mr. Feldkamp: yes

Mr. Skeene: yes

Mrs. Davidson: absent

Ms. Allen: yes

Mr. Vanderbosch: yes

**Visitors:**

**Bob Lees- 1515 Indian Ridge**

Business activity on Front Street is doing well with recent events and Underground Railroad sites. He appreciates all the excellent work being done. The business community supports the development being done on the hill. The business community would like to see stricter zoning enforcement, especially in the business district. They would like to see properties fixed and improved, move businesses in or sell vacant properties.

**David Vornholt- 310 Susanna Way**

David is the new treasurer of Historic New Richmond. Historic New Richmond would like to request financial support from Council for the upcoming Chautauqua event.

Mary Allen motioned to approve giving \$2,000 to Historic New Richmond in support of Chautauqua, Seconded by Gary Skeene.

***Discussion:***

***Paul Vanderbosch questioned when publicity for the event was going to start. A large banner is being hung, and companion readers have been distributed around the business district and the state.***

***Richard Feldkamp stated that he felt the last event had been well attended.***

***Clerk's note: the funds will come from the Park's and Recreation Fund.***

Mrs. Slade: yes  
Mr. Feldkamp: yes  
Mr. Skeene: yes

Mrs. Davidson: absent  
Ms. Allen: yes  
Mr. Vanderbosch: no

**Greg Roberts, Village Administrator:**

**FEMA Federal Disaster Appeal:**

FEMA representatives will be visiting later this week to review flood damage items as part of the County appeal process.

**Update:** The FEMA visit seemed to go well. We have not heard if the county has met the damage threshold.

**Street Closure Request:**

Requesting Street Closures for Ohio Chautauqua June 26-30 and Freedom Fest July 3-4 2018, and VFW 4<sup>th</sup> of July Parade per maps provided.

Mary Allen motioned to approve Street Closures for Ohio Chautauqua June 26-30 and Freedom Fest July 3-4, 2018, and VFW 4<sup>th</sup> of July Parade per maps provided, Seconded by Melanie Slade.

Mrs. Slade: yes  
Mr. Feldkamp: yes  
Mr. Skeene: yes

Mrs. Davidson: absent  
Ms. Allen: yes  
Mr. Vanderbosch: yes

**Ohio Chautauqua:**

Opening night of Ohio Chautauqua is Tuesday, June 26<sup>th</sup>. Music starts at 6:30 followed by performance of Erma Bombeck at 7:30. The event conflicts with our second Council meeting.

Richard Feldkamp motioned to reschedule the June 26<sup>th</sup>, 2018 Council Meeting to June 25<sup>th</sup>, 2018 at regular time, Seconded by Mary Allen.

Mrs. Slade: yes  
Mr. Feldkamp: yes  
Mr. Skeene: yes

Mrs. Davidson: absent  
Ms. Allen: yes  
Mr. Vanderbosch: yes

***There is a VIP reception in the tent at the VFW on June 26<sup>th</sup>.***

**Sewer Plant Splitter Upgrade:**

Requesting motion to accept the proposal by Doll Layman, Ltd. In the amount of \$35,700.00 for the New Richmond WWTP Flow Balancing Project.

It was decided that this matter needed to be done by Resolution to be presented by the end of the meeting. Other bids were \$42,300 and \$49,412. We have worked with Doll Layman before and they were recommended.

**BNR Water Tower MOU:**

Campbell County, Kentucky as well as Clermont County Emergency Communications utilizes the Bethel-New Richmond water tower for antennae and other emergency communication associated equipment. Campbell County is upgrading their equipment and has proposed a Memorandum of Understanding for the maintenance and costs for the equipment. Submitted for Council review and approval.

Items discussed:

- The memorandum of understanding is renewable each year.
- Paving Plan for the year.
- Mr. Feldkamp asked about the bid for installing lights in Rose Vesper Park. The bid is \$47,000.
- The Scouts have not contacted Mr. Skeene regarding installation of the gazebo.
- If the Scouts don't assemble the gazebo Ultra will assemble it.

Paul Vanderbosch motioned to authorize Ultra to install the gazebo in Rose Vesper Park, Seconded by Mary Allen.

**Discussion:**

***The cost is anticipated to be \$2,000***

Mrs. Slade: yes  
Mr. Feldkamp: yes  
Mr. Skeene: yes

Mrs. Davidson: absent  
Ms. Allen: yes  
Mr. Vanderbosch: yes

Mary Allen motioned to authorize the Mayor to enter into a Memorandum of Understanding with Campbell County, Kentucky for the maintenance and costs for equipment installed on the Water Tower, Seconded by Richard Feldkamp.

**Discussion:**

***There is a separate electric meter for Campbell County.***

Mrs. Slade: yes  
Mr. Feldkamp: yes  
Mr. Skeene: yes

Mrs. Davidson: absent  
Ms. Allen: yes  
Mr. Vanderbosch: yes

**Personnel & Finance, Paul Vanderbosch:**

**Present:**

Committee Members: Gary Skeene, Paul Vanderbosch, Mary Allen.

Staff: Assistant Fire/EMS; Chief Tim Feldkamp, Fire/EMS Chief; Vince Bee, Interim Police; Chief Mike Couch, Village Administrator; Greg Roberts, and Fiscal Officer; Lynn Baird.

**Lynn Baird, Fiscal Officer:**

- Distributed the May 2018 financial report. A motion is needed to pay bills 317-2018 through 444-2018 and warrants 36084 through 36146 included in the report. Bill and warrant numbers are not always consecutive.

January	\$307,969	May	\$236,551	September	
February	\$208,696	June		October	
March	\$260,953	July		November	
April	\$242,802	August		December	
				Total	\$1,256,971

Paul Vanderbosch motioned to pay bills 317-2018 through 444-2018 and warrants 36084 through 36146, included in the May financial report, seconded by Mary Allen.

Mrs. Slade: yes  
Mr. Feldkamp: yes  
Mr. Skeene: -yes

Mrs. Davidson: absent  
Ms. Allen: yes  
Mr. Vanderbosch: yes

- Flood expenses submitted to FEMA total \$200,000.
- The 2019 tax budget requires three readings and a public meeting.

***Clerk's Note: The public meeting has been scheduled to be just prior to the June 25<sup>th</sup> Council Meeting.***

- Humana Medical Plan will renew in July with no premium increase. two other options are being explored.
- Lynn estimated that the 76 proposed new homes would increase Village revenue by about \$68,000. The tap fees that would not be collected would be about \$380,000.
- There is little chance that any of the \$250,000 the sewer fund owes to the Village would be paid in 2018.

**Greg Roberts, Village Administrator:**

- Greg discussed the proposed street paving schedule. The consensus was that the \$32,000 proposed to re-surface High Street was too costly and the money should be allocated to other areas. Sections of Bethel-New Richmond Road will be repaved at a cost of \$53,000.

**Vince Bee, Fire/EMS Chief:**

- Chief Bee reported that several members of the Fire/EMS department had completed various trainings/courses.
- Insurance has paid all claims for damaged equipment for the ODOT Fire to the village and all damaged equipment has been received or has been ordered. The

department will be purchasing up to 9 SCBA's due to service life for NFPA regulations, the villages current SCBA's were purchased in 2004 and have met the end of service dates/and do not meet the National Fire Protection Administrations Standard for this equipment.

- A motion is needed to reclassify Desirae Murphy as firefighter/paramedic at \$13.00 per hour effective June 22,2018.

Paul Vanderbosch motioned to re-classify Desirae Murphy as firefighter/paramedic at \$13.00 per hour, effective June 22,2018, seconded by Richard Feldkamp.

Mrs. Slade: yes

Mr. Feldkamp: yes

Mr. Skeene: -yes

Mrs. Davidson: absent

Ms. Allen: yes

Mr. Vanderbosch: yes

**Mike Couch, Interim Police Chief:**

- The Chief recommends that Travis Stone and Julie Wilmers be appointed Auxiliary Officers.

Paul Vanderbosch motioned to appoint Travis Stone and Julie Wilmers as Auxiliary Officers, Seconded by Richard Feldkamp

Mrs. Slade: yes

Mr. Feldkamp: yes

Mr. Skeene: yes

Mrs. Davidson: absent

Ms. Allen: yes

Mr. Vanderbosch: yes

- The department is back on 12-hour shifts that provide 24-hour daily coverage. There is only one officer on duty at a time.
- Body cameras are ready, but the issue of data storage needs to be resolved.

**Richard Feldkamp, Safety/Laws/Rules Committee:**

**Present:**

Committee Members: Gary Skeene, Paul Vanderbosch, and Richard Feldkamp  
Staff: Assistant Fire/EMS Chief; Tim Feldkamp, Interim Police Chief; Mike Couch, Fire/EMS Chief; Vince Bee and Village Administrator; Greg Roberts.

**Items discussed as follows:**

**Greg Roberts, Village Administrator:**

- Removal of the domestic ducks from the River Front.
- Legal removal of various cars, trucks and campers from the village.

**Mike Couch, Interim Police Chief:**

- Shots fired around McDonald's and on Short Hill. The person responsible was apprehended.
- Policies and procedures are being updated.
- A possible new vehicle for the canine unit that could accommodate the dog and a prisoner at the same time.

**Vince Bee, Fire/EMS Chief:**

- Assistant Chief Feldkamp Chief Vince Bee demonstrated the new MSA-SCBA that was purchased with the ODOT fire insurance claim settlement. A total of 5 units were purchased.

**Public Works, Melanie Slade:**

**Present:**

Greg Roberts, Melanie Slade, Andrew Gephardt, and Mary Allen.

Members absent: Amanda Davidson

**Items discussed:**

- Waiver and TAP fees for any new developments were discussed.
- Proceeding with the paving plan of the lower end of Bethel New Richmond Road up to where the culvert issue is located.
- Potential set-up of additional benches in the lower end of Susana Way Park which will be in memory of two local young men, Terri Abbott and Dennis West, who lost their lives while serving as Marines in the war in Beirut in 1983. This

will be done on behalf of the VFW, Village of New Richmond, the Abbott and West families and Clermont County Parks.

- Steve and Sherry Light will be doing the concrete work for the benches
- There will be an update on the cost of the benches.
- Mr. Feldkamp stated that G.J. Colonel passed away this past week. Riverfest would like to purchase a bench in his name.

**Economic Development, Mary Allen:**

**May 22<sup>nd</sup>**

**Members Present:** David Vornholt (NROBA, Melanie Slade (Councilwoman), Greg Roberts (Village Administrator), and Mary Allen (Committee Chair)

**Members Absent:** Ramona Carr, Mayor and Michael Findlan, Planning Committee Chairman, Gary Skeene (Councilman), Misty Troutt, Bob Lees, and Betsy Mitchell.

**June 12<sup>th</sup>**

**Members Present:**

David Vornholt (NROBA, Melanie Slade (Councilwoman), Greg Roberts (Village Administrator), Misty Troutt (Business Owner), Bob Lees (Business Owner), Mike Findlan (Planning Commission Chairman), and Mary Allen (Committee Chair)

**Members Absent:**

Ramona Carr (Mayor), Gary Skeene (Councilman), and Betsy Mitchell.

**Note:** Due to the early meeting time, the Mayor is always invited, but often not able to attend due to her work schedule.

**Discussion – Both Meetings:**

During both meetings we reviewed and discussed the 2017/2018 Action Plan and identified new activities planned for 2018/2019. We've integrated comments from all members into our current 2018/2019 draft and have begun prioritizing the work. We have a lot of things that we'd like to accomplish, but we need to focus on the critical key for 2018-2019. If we can do more, we will.

**Mike Couch, Interim Police Chief:**

- Update on the shots fired at McDonald's and Short Hill.
- Distributed a report of calls and an example of how the new software reports look. Council will review and comment.
- Current internet is too slow for the new software. We need high speed internet and more storage.
- Presented a Memorandum of Understanding for Mayors Court to honor electronic tickets.

**Vince Bee, Fire/EMS Chief:**

- Demonstrated the new SCBA pack. The new packs include thermal imaging cameras, rechargeable batteries, flashing lights, and several other upgrades.

**Kelly Painter, Clerk of Council:**

- Clarified which fund the \$2,000 donation to Historic New Richmond was coming from. *The \$2,000 will come from the Parks and Recreation fund.*
- Presented a notice from the Clermont County Board of County Commissioners stating that the proposed legislation to levy an additional \$5.00 motor vehicle tax has passed and will begin January 1, 2019.
- Mr. Feldkamp stated that New Richmond is in the running for funding for sidewalks and curbs along Susanna Way

**Legislation:**

**First Reading:**

RESOLUTION 2018-05: AN ORDINANCE AUTHORIZING THE SUBMITTAL OF THE 2019 TAX BUDGET

RESOLUTION 2018-06: A Resolution Authorizing the Village Administrator to execute a Contract with Doll Layman, Ltd. For the New Richmond WWTP Flow Balancing Project and declaring an emergency

**Second Reading:**

ORDINANCE 2018-10: Ordinance Permitting 5 Year Period of Free/Discounted Utility Tap-In Fees to Incentivize New Residential Construction within the Corporate Limits of the Village of New Richmond

ORDINANCE 2018-09: AN ORDINANCE ADOPTING THE NEW RICHMOND RECORDS RETENTION POLICY, REPEALING ALL CONFLICTING ORDINANCES

**Third Reading:**

ORDINANCE 2018-12:AN ORDINANCE AMENDING THE 2018 APPROPRIATIONS

Fund	Appropriation	Previous	New	Purpose
2903- - EMS Fund	Equipment	60,000.00	153,990.83	Equipment replaced with insurance proceeds
1000-General	Administration – Vehicle Repair	0	1,991.51	Repair vehicle with insurance proceeds
1000- General	Legal Council	13,159.52	20,000.00	Legal Council

Mary Allen motioned to adopt ORDINANCE 2018-12:AN ORDINANCE AMENDING THE 2018 APPROPRIATIONS, seconded by Melanie Slade

Mrs. Slade: yes

Mr. Feldkamp: yes

Mr. Skeene: yes

Mrs. Davidson: absent

Ms. Allen: yes

Mr. Vanderbosch: yes

RESOLUTION 2018 -04: Resolution Amending the Village of New Richmond Police Department Policy Manual to Include a Vehicles Pursuit Policy and a Portable Audio-Video Recorders Policy

Paul Vanderbosch motioned to adopt RESOLUTION 2018 -04: Resolution Amending the Village of New Richmond Police Department Policy Manual to Include a Vehicles Pursuit Policy and a Portable Audio-Video Recorders Policy, seconded by Mary Allen

Mrs. Slade: yes

Mr. Feldkamp: yes

Mr. Skeene: yes

Mrs. Davidson: absent

Ms. Allen: yes

Mr. Vanderbosch: yes

**CALL OF MEMBERS:**

**Vanderbosch** – Paul Vanderbosch questioned what was going to be done about the debris near the Waste Water Treatment Plant. *Greg will have the it moved to the brush dump.*

**Allen** – Nothing to report

**Davidson**- Absent

**Skeene** – Gary Skeene asked if the paving on Bethel-New Richmond was being done. *Greg is preparing legislation and will get an estimate to patch High Street.*

**Feldkamp**- Richard Feldkamp expressed some concern about weeds near the old Festival Park. *Greg will pass the information on to Andrew Gephardt.*

**Slade**- Nothing to report

*Watkins Hill Cemetery sidewalk will be prepared.*

*Ryan Homes representatives will be at the next Council meeting for the 3<sup>rd</sup> reading of the tap fee legislation.*

**Visitors:**

**David Vornholt: 310 Susanna Way**

Mr. Vornholt spoke about the Vesper and Neville families.

Paul Vanderbosch motioned to adjourn the meeting at 8:15PM, seconded by Gary Skeene

Mrs. Slade: yes

Mr. Feldkamp: yes

Mr. Skeene: yes

Mrs. Davidson: absent

Ms. Allen: yes

Mr. Vanderbosch: yes

Meeting adjourned at 8:15 PM.

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**Mayor**

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**Clerk of Council**