



Village of New Richmond Safety, Rules & Laws Committee



Date: August 8, 2022

Location: New Richmond Village Hall

Time Start : 17:30 hrs

Time End: 18:40 hrs

Meeting Type: (X) Regular () Special

Attendees:

Glenn Ewing (Mayor)

Ryan M. Woodruff (Chairman)

Richard Feldkamp (Councilman)

Jon Tharpe (Councilman)

Bob Lindhorst (Interim Administrator, Planning/Zoning Administrator)

Tim Feldkamp (Fire/EMS Chief)

Jason Mallott (Interim Police Chief)

Guests: Mary Allen (Councilwoman), Dennis Dalton (Councilman), Larry Prues (Councilman)

Members Absent:

Call Meeting To Order/Welcome

Chairman Woodruff called the meeting to order and expressed his appreciation of support and patience with his absence from some of the recent meetings as he is undergoing a new job transition. He stated that he is staying in communication with all department heads as well as the Mayor and Council to stay in the loop on items that may come up during the meetings. He wished to express his willingness to be available for phone call or email at any time by the employees and others to keep the services moving forward for the community. With that there was also a discussion that rolled over from the end of the previous meeting concerning the speed cameras on US 52. It was mentioned that the cameras, if turned back on, would need to be changed to a mobile style unit to comply with the ODOT requirements. Mobile cameras would also benefit in use by being able to be placed in our high speed offense zones to assist in enforcement and safety. A discussion about the existing contract was had with Interim Chief Mallott being asked to reach out to the vendor and see if we can exchange existing equipment for mobile units to satisfy the ODOT requirement.

Department Data Update (Police, Fire/EMS)

POLICE

Interim Chief Mallott gave a verbal report for the department. Included here is a copy of an emailed report submitted prior to the meeting that summarizes his discussion points:

July 1st to Aug 8th 336 Calls

37 Tickets

14 Speed all for 11 over

7 Parking Citations

5 Crash's

2 Reckless Operation's

Major Offenses

2 Rape INVs

4 Drug INV

3 Juveniles arrested for firing guns / and Possession of fire arms Friday Aug 5th.

A 1 year old baby Choking Officer Beckman did baby choking first aid. He immediately was able to get the baby breathing. SAVING THE BABYS LIFE.. working on life saving award for Officer.

Things I am working on

1. Access to Solve from Ohio Department of Public safety {Information sharing}
2. Contacted School- tomorrow Aug 9th NRPD will be training at the schools learning the buildings. NRPD NOW HAVE KEYS to all NR school buildings. NRPD attended first school safety meeting in a couple of years last Friday.
3. TDI Tactical Defense Institute training will start soon. Will train at TDI yearly Active shooter training. We will be getting a HUGE discount and take 8 Officers that will cost the PD only \$1,600 cost of the ammo
4. Detail Pay \$35 hour
5. Vehicle used for detail \$65 that money goes back to village gas fund.
6. Working 6 open investigation's

Chairman Woodruff expressed his happiness with seeing the department move towards more positive working relations with the school district. He requested that Interim Chief look into the possibility of having a SRO should the opportunity arise for NRPD to provide that service in the future. It was also mentioned that the training scheduled for these officers is one of the best in the area and several officers have expressed their excitement to participate in these activities.

FIRE/EMS

Chief Feldkamp gave a written and verbal report for calls of service. The Chief mentioned NRFEMS being involved with neighboring agencies over the weekend on a rescue/recovery of a vehicle in the Ohio River as well as having a gas leak on Washington Street. Both incidents involved mutual aid agencies as well as NRFEMS and were handled well under the circumstances. The Chief noted that in the past few weeks they conducted a PR event with a local Boy Scout Troop doing a station visit and tour. They had data from Facebook stating that their post engagements have reached 7,487 people. Chief also wanted to share and say Thank You to Gold Star Chili for hosting a fundraising event to benefit both NRFEMS and NRPD and a Thank You to a local small business, Cruise Conquer Travel Agency for making a donation to update and replace emergency and operational lighting for Boat 36. Chief Feldkamp also gave a brief update on his application for the Assistance to Firefighters Grant, he will need a copy of the meeting minutes where council discussed or approved his request to move forward on that grant to submit for the grant process.

NEW BUSINESS

1. Briefly discussed Lodging Tax and Vacancy Tax. Councilman Dalton stated he would like to see someone spearhead the effort to draft a resolution for the Lodging Tax. Chairman Woodruff believed that Lynn Baird had a possible draft from another community and that we should use that as a template to adjust to our needs and then pass it along to the Solicitor for review. Chairman Woodruff gave a brief description of a vacancy tax/ordinance to encourage vacant dwelling/space owners to seek occupancy for their dwellings. The idea would have a tax or fee attached to a property for it to sit empty. This may assist in lowering our blighted property problems and would hopefully stimulate building owners to find something of value to place in the otherwise empty spaces. Councilwoman Allen voiced concerns over several issues she could see with this type of legislation. Councilman Prues requested to see legislation from communities who have this type of program. Chairman Woodruff will get copies for council to see and consider to see if this is something we wish to pursue or not.
2. Bob Lindhorst stated that he asked NRPD officers while patrolling to make note of trees that were growing into electric wires for the purpose of reporting to Duke Energy to see if we can have those trees trimmed back. He has compiled a list of work to be done. Mayor Ewing requested that he forward the work order to him so he can reach out to a contact at Duke Energy to schedule this work.
3. Bob Lindhorst requested council consider NO PARKING THIS SIDE OF ROAD areas on Main Street as well as Market Street. Bob mentioned there have been several access issues with vehicles on both sides of those particular streets as well as a lengthy tenure of parking that is lending itself to a blended Zoning/Blight issue that is not enforceable under our current codes. The Chairman requested Mr. Lindhorst to map the areas he was requesting the change and to bring it to full council for consideration and approval.

OLD BUSINESS

1. A brief discussion took place concerning the Union Station Tree issue as well as the tree issue around the 20MPH school zone sign coming up Bethel-New Richmond Road. Bob is working with the road department to take care of those issues. Interim Chief Mallott stated he reached out to Cincinnati Bell to see if they could service the trees around their lines. Once the work is completed we will reach back out to Transportation Director for NREVSD Luke Cox to see if he can have a driver survey the work and ensure it is satisfactory for safe travel by their school busses.

MEETING ADJOURNMENT

****NEXT SCHEDULED MEETING TO TAKE PLACE ON September 12, 2022 AT 17:30 HRS**

Meeting Minutes Submitted by: Ryan M. Woodruff

August 10, 22 Personnel & Finance Committee Meeting Summary v2

This provides a summary of the August 8, 2022 Personnel & Finance Committee Meeting. The meeting started at 4:32 p.m. and ended would have ended at 5:30 p.m.

Members Present: Mayor Ewing, Council Member Larry Prues, Council Member Dennis Dalton, and Mary Allen, Council Member and Committee Chair. Interim Police Chief, Jason Mallott, Fire/EMS Chief Tim Feldkamp, Interim Village Administrator, Bob Lindhorst, and Fiscal Officer, Diane Schafer.

Absent: None

Guests: Allen Freeman, Pierce Township Trustee, Councilman Richard Feldkamp, Councilman Ryan Woodruff, and Councilman Jon Tharpe

Discussion Topics:

Allen Freeman, Pierce Township Trustee, was first on the agenda. He had met with Vice Mayor Larry Prues a few weeks ago and Larry approached Committee Chair Mary Allen, about having Allen come to the Personnel & Finance Committee Meeting.

Allen introduced himself and said -- he thought it was in our combined best interests to effectively work together with the current owners (CPL) of the former Beckjord Power Plant as they make plans to develop the site. There are approximately 200 acres on the site, but there are only roughly 70 developable acres. Allen said he doesn't want it to be turned into warehouse space, for example. He'd like to push for advanced manufacturing. But ultimately, all members of the committee agreed we should work with Pierce Township to influence development ideas, to obtain the highest and best use of that space.

After the discussion with Allen, there were discussions in the normal four broad areas: Finance, Village Administration, Police Department, and the Fire & EMS Department.

Finance Committee – Diane Schafer, Fiscal Officer

1. Tax Budget
 - Diane stated that the property tax revenue is coming in substantially lower than the projected revenue. She believes Lynn said around \$79,000 lower. She and Lynn are working with the County to try to understand why it's so much lower.
 - Since local income tax revenue comes in monthly, there doesn't appear to be much of a difference, if any, from projected.
2. Cell Phone Stipend

Diane asked if we could begin giving Kelly Snider the normal stipend for use of her personal cell phone. The committee was in agreement and told Diane to proceed. There didn't need to be a full Council vote.
3. Health Insurance

Diane said she had received the information Chief Mallott had sent to us about The Center for Local Government Health Insurance Pool. Our agent had recently contacted her about our rates and the information Chief Mallott sent was timely.
4. Diane stated that the general fund will be very low in 2023 and will need money. She also mentioned the sewer fund owes the general fund. Options for repaying the general fund were discussed and Diane was going to follow-up with Lynn on whether or not a couple were allowable.
5. There was also discussion about moving forward with the speed cameras because of the continued amount of speeding on US 52 and on other streets in the Village.
6. We also discussed the tap fees and some were reminded that we voted to raise them to 50% vs. free to builders.

***The Committee has reviewed all checks and electronic payments for the month of June and July.**

Motion: Motion to pay the bills.

Village Administration – Interim Village Administrator Bob Lindhorst

Bob stated he wants to hire Jacob Bauman, a local resident, from the pool of candidates that were recently interviewed. He will be a Full-time Waste Water Plant Operator and start at \$17.00 per hour for the first 90 days. Bob will conduct a 30-day review and if all is satisfactory, his rate will be increased to \$17.50. His starting date will be August 15th.

Motion: Motion to hire Jacob Bauman as Full-time Waste Water Plant Operator starting August 15, 2022. He will start at \$17.00 per hour. He will have 18 months to obtain the required certifications.

Police Department – Interim Police Chief Jason Mallott

Chief Mallott proposed a change to the salary structure for the village police officers during the last meeting. The Committee has agreed to have a special meeting on Monday, August 22, 2022, the Tuesday before the next Council Meeting, to discuss his recommendation. The meeting will be 4:30 – 5:30 p.m. We'll need Kelley appropriately post this special meeting.

There are two personnel changes.

1. Charlie Saylor has resigned. It will be effective, today, August 9th, 2022. He is leaving in good standing.
2. Move David Gillen to part time at \$15.00, starting August 12, 2022. He will begin Field Officer Training on Monday.

Motion: Motion to accept the resignation of Charlie Saylor effective August 9, 2022.

Motion: Motion to reclassify David Gillen to part time Patrolman at \$15.00, starting August 12, 2022.

Fire/EMS Department – Fire/EMS Chief Tim Feldkamp

Chief Feldkamp had three personnel changes:

1. Mykayla Hucker at \$15.15 per hour as a part-time firefighter paramedic, effective August 12, 2022. She'll have to pass the background check and physical and she'll serve the normal 1-year probation.
2. Miranda Sims at \$15.15 per hour as a part-time firefighter paramedic, effective August 12, 2022. She'll have to pass the background check and physical and she'll serve the normal 1-year probation.
3. Samuel Wilson at \$14.10 per hour as a part-time firefighter EMT, effective August 12, 2022. He'll have to pass the background check and physical and he'll serve the normal 1-year probation.

Motion: Motion to hire Mykayla Hucker and Miranda Sims at \$15.15 per hour. Both will be part-time firefighter paramedics. They will both start August 12, 2022. They'll have to pass the background check and physical and serve the normal 1-year probation.

Motion: Motion to hire Samuel Wilson at \$14.10 per hour as a part-time firefighter EMT, effective August 12, 2022. He'll have to pass the background check and physical and he'll serve the normal 1-year probation.

Guest comments: There were no other comments from Guests.

Notes: The minutes were modified on August 10, 2022, to:

1. Corrected the document title to read v2.
2. Added the title for Jacob Bauman (Waste Water Plant Operator) and that he had to obtain the required certifications within 18 months.
3. I normally include the motion I'm planning to make and I hadn't done that for Jacob.
4. Added the title for David Gillen (Patrolman)

PUBLIC WORKS/PARKS/RECREATION COMMITTEE

08/09/2022

Present: Jason Mallot, Larry Prues, Bob Lindhorst, Tim Feldkamp, Dennis Dalton, Ryan Woodruff

Start Time-6:40 PM

Old Business-

Discussed progress with grant writer recruitment.

Discussed procedure for volunteers that will perform some repairs to the drainage behind IGA and other volunteer groups that may want to perform maintenance items in the village.

New Business-

As a group we discussed the huge success of the Adopt a Park program. All were in agreement that recognition should be given to those that are participating . All agreed to help develop a strategy and action plan for recognition.

Ryan Woodruff suggested a site to mount the sign that was given to the village for being part of the Ohio River Way.

Council member approached the subject of employee retention and how we can utilize some of our current benefits to accomplish this. Discussion was had about the village work culture and positive momentum that we have and are developing for the future.

Council members discussed utilizing survey methods and communicating through the water bill mailing, social media, and website to have residents involved in the direction of our Village Council.

Council members discussed the possibility of Community Night Out that would enhance/enable our Council and residents to communicate in a positive and fun manner. The idea of combining an event like this with Fire department/Police would also be a positive for this.



Administrators Report

8/09/22

Had a Pre-construction meetings with Site Worx for the Ashburn Woods Housing Development Phase 1.

In attendance:

- Bob Lindhorst New Richmond
- Ken Shearwood New Richmond
- Norm Collins New Richmond
- Graham Parlin HPA Development Group
- Adam Taphorn Site Worx
- Bud Swaggerty Site Worx
- Casey Jones Site Worx
- Shawn Swaggerty Site Worx
- Jeff McMullan Choice One Engineering
- Justin Mason Environmental Engineering

The Clermont County Land Bank was awarded \$500,000 in Building Demolition and Site Revitalization Funds from Ohio Department of Development. Three of the four properties that we listed were approved on 7/20

207 Market Street	Estimate by the county	\$13,800
711 Front Street		\$23,424
400 Market		\$9,200

Patriot Engineering has been selected as the environmental consultant and will be assisting the Land Bank with asbestos testing, asbestos abatement, demolition bidding, and overall project

Other

Brought up in Safety/Laws/Rules Ryan suggested to bring up in council meeting
Motion

Main Street no parking signs

No parking signs on the south side of the street running from Front St to Market St

Village of New Richmond Planning Commission

Thursday August 4, 2022

Meeting Minutes

Aug 2022
Council
meeting

Committee Members in attendance were Commission Chairman Michael Findlan, Mayor Glenn Ewing, Councilman Ryan Woodruff, Tom Wulker, and planning commission alternate member Elizabeth Hill

Also in attendance were Village Administrator and Zoning Inspector Bob Lindhorst, Councilman Dennis Dalton, and residents Mike Dobbins and Curtis Boggs

Absent were commission member Theresa Leigh

The meeting started at 6 pm.

Approval of minutes from last meeting

Mr. Findlan inquired whether commission member had any comments on the minutes from the previous meeting. There being no comments, a motion was made to accept the minutes, seconded, and all were in favor with Elizabeth Hill abstaining as she had not received or read the minutes. A note was made to check that Elizabeth was on the distribution list.

Combined Administrator and Zoning Inspector's Report by Mr. Lindhorst

1. Mr. Lindhorst presented copies of the Planning and Zoning Monthly Report for July summarizing permits and activities for that month.
2. In addition, Mr. Lindhorst summarized other village activities for the month including:
 - a) Had a kickoff meeting with KZF Design group to discuss and agree on tentative processes in designing conceptual drawings for improvements to the New Richmond waterfront which could be used to seek government grant monies to fund the project.
 - b) Had a pre-construction meetings with Site Worx for the Ashburn Woods Housing Development: Phase 1
 - c) The Clermont County Land Bank was awarded \$500,000 in Building Demolition and Site Revitalization Funds. These will be used in part by New Richmond to fund the demolition of three structures in New Richmond.
 - d) The developers of Riverview Bluffs want to deed 3 parcels of that project over to the village related to the retention ponds in the development. A discussion ensued of retention basins in the various neighborhoods of the Village, who is responsible for their maintenance, and how the maintenance is funded. It was noted the village collects taxes to fund maintenance and performs the maintenance of other retention ponds.
 - e) A discussion of village right of ways and who is responsible for the maintenance of them: the village or adjacent property owners. It was believed that the Ohio Revised Code (ORC) contained a statute(s) on this matter. Councilman Woodruff believed he could find a letter on the subject which he would forward to the Village Administrator for the applicable ORC citation. Mr. Wulker commented that if there the Ohio law on the subject is sufficient, it would probably not be necessary to pass a duplicative village ordinance on the same subject.
 - f) A discussion of what to do with lighting equipment purchased for Vesper Park several years ago which was never installed.

- g) Mr. Lindhorst also updated the commission on the Adopt-A-Park program and stated that all but 5 of the parks had been adopted by various businesses in the community. The improved maintenance of the parks without the need for additional village resources was agreed to be great benefit for the village. Signage to acknowledge the sponsors of each park will be installed.

Continuing Business:

3. Review and Updating of Zoning Ordinances:

It was noted that, as requested by the planning commission, Village Council adopted the last complete version of the zoning ordinance in its entirety as presented on the Village's website as a housekeeping measure.

A discussion was also had on the village's and planning commission ability to modify PUD specifications.

4. Status of the ASBURN WOODS PUD project.

It was noted that, as requested by the planning commission, Village Council approved the revised final plans for the Ashburn Woods project subject to one additional request that the developer install STORZ fittings on the fire hydrants which allow for quick connections to the hydrants during emergencies.

5. Status of revisions to "Section 504" – Powers and Duties of Planning Commission.

A revision to Section 504 of the Zoning Ordinance was approved by the planning commission and submitted to Village Council's representative on April 10th. The revision better defines the role of the planning commission related to new construction, projects, and issues related to village lands.

Mr. Findlan stated the Planning Commission has not been informed of its status. Councilman Woodruff stated he believes the majority of Village Council agrees with proposed revision to section 504 but that a council member were reviewing the proposed revision's wording with the solicitor.

Old Business

6. Mr. Mike Dobbins plans for the "Ice House" and request to vacate portions of Plum and Water Streets adjacent to his parcels.

Per a conversation between Tom Wulker and Michael Dobbins a slightly revised list of talking points for vacating portions of Water Street and Plum Street has been established. This revised list has been approved by Mr. Dobbins and upon approval by the Planning Commission it can be forwarded to Village Council. Council will need to then take action on issuing a resolution to agree to vacate Water and Plum Streets as per the proposed ideas in the attached list titled "22-8-04 Dobbins Street Vacating Agreement".

Both Mr. Dobbins and Mayor Ewing signed the revised list "22-8-4 Dobbins Street Vacating Agreement" at the planning commission meeting. Mr. Findlan then made a

motion to forward the signed tentative agreement to council with a request for council to make/issue a resolution to vacate only those sections of old Water and Plum Streets directly adjacent to Mr. Dobbins parcels contingent on fulfilling the criteria in the Dobbins Street Vacating Agreement signed by the mayor and Mr. Dobbins.

7. Zoning Change Proposal: R-5 to B-2. Proposed usage

Mr. Sizemore was to review Article 6 for steps in requesting a zone change. The planning commission has not had any further communications from Mr. Sizemore on this matter as yet.

New Business:

8. Need for Replacement Planning Commission member to fill Mr. Wulker's seat

The commission discussed the resignation of Mr. Wulker from the planning commission due to changes in his ability to attend the meetings and a replacement for his seat on the commission. Ms. Hill, as an alternate on the commission, was asked and accepted the position to replace Mr. Wulker on the commission. Also at the meeting was Mr. Dobbins who was asked and accepted the role of alternate on the planning commission.

There was also discussion as to whether any member of the Board of Zoning Appeals (BZA) would be interested in participating on the planning commission. Mr. Wulker stated he would identify and reach out to the members of the BZA on this matter. Mr. Wulker also stated Andrew Gephardt, former Zoning Inspector in the village expressed tentative interest in his willingness to serve on the BZA and he would reach out to him about this.

9. Liberty Landing

Mr. Findlan commented that the planning commission really didn't understand the financial and funding structure for Liberty Landing.

Councilman Dalton updated the commission on the matter stating:

- a) The village had received a \$25,000 grant (monies received) for planning of conceptual drawings for revitalization of the New Richmond riverfront. The firm, KZF Design has been retained by the village for this process.
- b) Mr. Wulker asked Mr. Lindhorst if he could obtain and review a copy of the engagement letter from KZF in an effort to reduce the likelihood of any fee overages for their services.
- c) In addition, the village has been told it will be awarded a \$300,000 grant from the state capital budget to move forward into planning, design, and cost estimation process for this project. The paperwork for the grant has not been given to the village or filed yet. The plan is to complete and submit paperwork for the grant to the Dept of Development after which the funds should be released in 4-6 weeks. Stipulations on exactly how the \$300,000 can be spent will not be known until the agreement for the grant is agreed upon by the state and the village. Mr. Dalton has been told the funds should be available around September 13, 2022.
- d) The goal of this is to seek and apply for major grant funding for the Liberty Landing project.

10. Parking Lot behind the VFW

A discussion was continued on possibly using the village parcel of land behind the VFW as additional parking for the core village. The parcel has restrictions on its uses due to it being FEMA mitigated property. It cannot be paved and will therefore probably be graveled.

Mr. Woodruff discussed the need for signage to help direct tourist around the core village and help them find locations such as this parking lot.

Meetings End

There being no further business to discuss, a motion was made to adjourn the meeting, seconded and all were in favor of ending the meeting at approximately 7:50pm.

Respectfully submitted,

Tom Wulker, commission member

Kelley Snider

From: Jason Mallott
Sent: Monday, August 8, 2022 3:58 PM
To: Kelley Snider; Ryan Woodruff
Subject: Chief report on Calls

July 1st to Aug 8th 336 Calls

37 Tickets

14 Speed all for 11 over

7 Parking Citations

5 Crash's

2 Reckless Operation's

Major Offenses

2 Rape INVs

4 Drug INV

3 Juvs arrested for firing guns / and Possession of fire arms Friday Aug 5th

A year old baby Choking Officer Beckman did baby choking first aid. He immediately was able to get the baby breathing. SAVING THE BABYS LIFE.. working on life saving award for Officer.

Things I am working on

- 1) Access to Solve from Ohio Department of Public safety {Information sharing}
- 2) Contacted School- tomorrow Aug 9th NRPD will be training at the schools learning the buildings. NRPD NOW HAVE KEYS to all NR school buildings. NRPD attended first school safety meeting in accouple of years last Friday.
- 3) TDI Tactical Defense Institute training will start soon. Will train at TDI yearly Active shooter training. We will be getting a HUGE discount and take 8 Officers that will cost the PD only \$1,600 cost of the ammo
- 4) Detail Pay \$35 hour
- 5) Vehicle used for detail \$65 that money goes back to village gas fund.
- 6) Working 6 open investigation's

Chief Mallott
New Richmond Police
102 Willow Street
New Richmond, OH 45157
Office 513-553-4146 x19
Cell 513-226-4418